

KANNUR UNIVERSITY

MINUTES OF THE 6/2018 MEETING OF THE SYNDICATE **HELD ON 19th JUNE 2018**

Place of Meeting : Syndicate Room
Date : 19th June 2018

Members Present:

1. Prof. Gopinath Raveendran, Vice-Chancellor
2. Prof. P T. Raveendran, Pro-Vice Chancellor
3. Sri. James Raj, Secretary to Govt., Higher Education Dept.
4. Sri.Vinod G, Secretary to Govt, IT Dept
5. Dr. Wilson V. A.
6. Dr. V.P.P. Mustafa
7. Dr. John Joseph
8. Dr. K. Ajayakumar
9. Sri. T. P. Ashraf
10. Sri. A. Nisanth
11. Sri. M.C Raju
12. Dr. G. Raju
13. Dr. P. Omana
14. Smt. Beena Sadasivan

Also present : Dr.Balachandran Keezhoth, Registrar

MINUTES OF THE MEETING OF THE SYNDICATE (6/2018)

HELD ON 19th JUNE 2018

Item	Subject	Section
2018.406	Selection Committee Minutes if any. Approved the rank list of L.V.Drivers (on contract) in the University.	
2018.407	Request of Principal, M M Knowledge Arts & Science College, Karakkundu to enhance the intake of BBA Aviation and Hospitality programme. Deferred vide item No.2018.355. Resolved to reject the request since the first batch of BBA Aviation and Hospitality Programme has not been stabilized (ie, the first batch of BBA has not appeared for final Semester Examination) in M M Knowledge Arts & Science College.	Acad.A
2018.408	New Syllabus of BBA Aviation and Hospitality Programme from 2017 III Semester. Deferred vide item No.2018.359. Resolved to permit.	Acad.C
2018.409	Reporting the action of Vice-Chancellor in having granted provisional affiliation to M.A English & M.Sc Mathematics with 20 seats each in Aditya Kiran College of Applied Studies, Kuttur. Noted.	Acad.A
2018.410	Reporting the matter of continuing Dr.Arun.B, Asst. Professor as interim Head, School of Health Sciences. Noted.	Acad.B
2018.411	Reporting the matter of serving charge memo and statement of allegation to Dr.K.R.Haridas, Associate Professor (under suspension) Noted.	Acad.B

2018.412	Reporting the action taken by the Vice-Chancellor in having approved the list of Associate Professors for additional charge for programmes offered under SDE and to approve the proposed remuneration by the Syndicate. Noted. Also resolved to accept the proposal for honorarium of Rs.6,000/- (Rupees Six Thousand only) per annum for the service of Associate Professors and other allowances as per University norms as and when their service is utilized in the SDE.	SDE
2018.413	Reporting the action of the Vice-Chancellor in having sanctioned an amount of Rs.7,26,143/- (Rupees Seven Lakh Twenty Six Thousand One Hundred and Forty Three only) for the conduct of UG,PG and B.Ed Examinations May 2015 –May 2017. Noted.	Exam-EAC
2018.414	Reporting the matter of allocation of additional fund Rs.2,50,000/- (Rupees Two lakh Fifty Thousand only) to the Head of Account MH-I-301-039 ‘Rent for Building’ during the year 2018-19. Noted.	Fin.B
2018.415	Reporting the acceptance of explanation submitted by the Finance Officer on the irregularity in the report submitted by him before the Standing Committee on Finance. Noted.	Ad.A
2018.416	Reporting the matter of cancellation of temporary advance of Rs.25 Lakh sanctioned from the plan fund for 2017-18 and subsequently approved and sanctioned the revised proposal of Rs.14,40,530/- towards the subscription of e-journals, books and other resources to the Library as advance to Smt.Priya.T.K, Deputy Librarian (i/c) before the Syndicate for ratification. Noted and ratified.	Pl.D A
2018.417	Refunding the fee remitted by the IHRD Colleges for granting marginal increase of seats for PG and UG Courses for the academic year 2018-19. Resolved to refund the fee remitted by the IHRD Colleges for granting marginal increase of seats for UG and PG Course for the academic year 2018-19.	Acad.A

2018.418	Whether NOC from Govt is to be insisted and fee/fine is to be levied while granting permission to resume B.Sc Mathematics & B.Sc Chemistry courses in Dr.Ambedkar Arts & Science College, Periya, which were not conducted in the College for more than 10 years. Resolved not to insist on NOC in the light of the order of the High Court. Further resolved to levy Rs.1,00,000/- (Rupees One Lakh only) for granting permission to resume B.Sc Mathematics and B.Sc Chemistry.	Acad.A
2018.419	Report of inspection conducted at Deva Matha Arts & Science College, Paisakary on 9/5/2018. Approved.	Acad.A
2018.420	Detailed proposal for starting new courses in Kasaragod Campus. Resolved to accept the proposal in principle for starting M.A in Kannada. Resolved to begin P G Diploma in Translation and Commercial Arabic and Diploma in Tulu. Further resolved to authorize the Registrar to take necessary actions for starting the Diploma courses from the academic year 2018-19 itself.	Acad.A
2018.421	Consider whether to initiate action based on the inspection report, submitted by the Convenors of three zones, related to the College/Departments/Community Colleges etc. Resolved to forward the copy of the report of each college prepared by the Inspection Committees with a direction to rectify the defects within 31st March 2019.	Acad.A
2018.422	Report submitted by the three member Committee constituted by the College Council, PRNSS College, on the complaint of mental harassment, lodged by Dr.Leena.P.T, Asst. Professor of Zoology against Dr.Mahesh Kumar, Head of the same dept. Resolved to lift as the matter is settled inside the College.	Acad.B
2018.423	Reply to the Charge Memo & Statement of Allegations dated 31/3/2018 served to Dr.K.R.Haridas, Associate Professor (under suspension) Resolved to revoke the suspension. Further resolved to authorize the Vice-Chancellor to appoint an Enquiry Committee for conducting further enquiry.	Acad.B

2018.424	Request of Dr.Josh Sreedharan, Professor, Dept. of Studies in English to carry over the eligible leave from past service to University service. Resolved to reject the request.	Acad.B
2018.425	Waiving the liability of Rs.66,000/- (Rupees Sixty Six Thousand only) fixed on Course Director, Teacher Education Centre, Mananthavady by KSAD, on account of non collection of fee from 11 SC/ST students. Resolved to waive the liability as done in similar case vide resolution No.2018.151. Further resolved to release the salary of the Course Director.	Acad.D
2018.426	Enhancement of remuneration to Directors and Asst. Directors (on contract) with effect from 1/4/2016. Resolved to sanction the arrears to Smt.Suja.K.V, Asst. Director, ITEC, Palayad and Sri.Faisal.P, former Director, School of Health Science, Palayad from 1/4/2016 to 31/10/2016.	Acad.F
2018.427	MBA Centre, Nileschwaram – Enquiry Report of the Syndicate Sub-committee on complaint against Sri.Prince.T.C, Asst. Professor (on contract) Resolved to accept.	Acad.F
2018.428	Fixing the remuneration for Legal Advice payable to local Legal Advisor for the claims pending before 9/2/2018. Resolved to fix the remuneration as Rs.1000/- (Rupees Thousand only) + Stationery Rs.300/- for each legal advice with effect from 12/8/2016, by modifying the Syndicate resolution No.2018.198 dated 12/3/2018.	Ad.A
2018.429	Retention of Asst and Office Attendant engaged on daily wage/contract over and above the sanctioned strength. Resolved to retain till further orders.	Ad.A
2018.430	Fixing the nature and period of withholding increment of employees as part of the disciplinary action. Resolved to fix the temporary withholding of increment as three years in respect of four employees.	Ad.A

2018.431	Panel of Experts in Law for the selection of Chancellor's nominee for completing the selection process for the post of Asst. Professor in School of Legal Studies as per the judgment in W.P (C) No.21117/2016 filed by Smt.Prasannakumari.E.S. Approved.	Ad.B
2018.432	Explanations on show cause notice issued to employees in connection with missing of one Answer script of VI Semester B.A English Degree Exam May 2017. Resolved to conduct an internal enquiry by the Pro Vice-Chancellor to fix responsibility. Further resolved to request the Police authorities to speed up their proceedings.	Ad.E
2018.433	Non-remittance of Rs.2,00,000/- (Rupees Two Lakh only) towards caution deposit for accommodating the students of Central University of Kerala and reporting the matter of vacating the hostel. Noted.	Pl.D B
2018.434	Proposal for fixing Rent and User fee for using the Synthetic Track and Sports facilities at Mangattuparamba Campus. Resolved to refer the proposal for detailed study by Sports Advisory Committee. The recommendations of the Committee be placed in the next meeting of the Syndicate.	Pl.D E
2018.435	Request of Director, School of Physical Education for enhancement of Cash awards to medal winners in All-India University Championship for the year 2017-18. Resolved to constitute Syndicate Sub-committee comprising of Dr.K.Ajayakumar (Convenor), Adv.P.Sandosh Kumar, Dr.Wilson V A and Sri.M.C.Raju for a detailed study.	DPE

2018.436	Recommendations of the Enquiry Committee of the Syndicate on hearing the concerned parties of the complaint filed against conduct of the B.Ed Degree Examination May 2017 at Mahatma College of Education, Nileshwaram. Resolved to accept the Report of the Enquiry Committee. Further resolved to intimate the College authorities to make the functioning of the college more transparent and effective.	Ex.CII
2018.437	Request of Sri.Amjath Khan.K.T for appearing the VI Semester B.A LLB Degree Examinations April 2017. Resolved to inform the candidate that the request is no longer relevant since the examination for which the application was made is over. However, the candidate can approach the University when the examination is notified next time.	EP V
2018.438	Minutes of the Standing Committee of the Syndicate on Exam which heard the persons who had dealt with the answer script of Smt.Athulya.P. Approved.	Ex.IX
2018.439	Matters relating to valuation of answer scripts of differently abled students and allied matters as recommended by the meeting of the Standing Committee on Examination held on 29/5/2018. Approved.	EG-I
2018.440	Fixing fee for late submission of dissertation of M.Phil Course. Resolved to fix Rs.2,000/- (Rupees Two Thousand only) as fee for extension for six months for the submission of dissertation by the students of II Semester M.Phil Course.	EG-I
2018.441	Unification of fees for similar courses. Resolved to unify the fee for BCA Programme in similar to other UG (Science) Programme.	EG-I

2018.442	Explanations from the Principal, Chief Superintendent and Invigilators of NAM College, regarding distribution of wrong question papers to I Semester B.Sc students. Resolved to conduct a hearing of the Principal, Chief Superintendent and the invigilators by the Pro Vice-Chancellor and the Standing Committee on Examination.	ES-II
2018.443	Explanations from the Principal, Chief Superintendent and Invigilators of Khansa Women' College, regarding distribution of wrong question papers to I Semester B.Sc students Resolved to conduct a hearing of the Principal, Chief Superintendent and the invigilators by the Pro Vice-Chancellor. and the Standing Committee on Examination.	ES-II
2018.444	Matter of condoning the delayed submission of the bills and vouchers for Rs.8,15,817/- (Rupees Eight Lakh Fifteen Thousand Eight Hundred and Seventeen only) by Smt.Sugathakumari.K.P, Deputy Librarian (retired), Dr.Hermann Gundert Central Library, related to the renewal of the subscription of database of EBSCO Host, Academic Search Premier and exempting from levying the penal interest Resolved to waive the penal interest since the delay occurred due to technical reasons.	Pl.D A
2018.445	Granting Part-time Ph.D Registration to Smt.B.Mary Sonia George, who is an Asst. Professor, working in an unaided college whose affiliation has been shifted to Kerala Technological University and has already completed for Ph.D Coursework. Resolved to grant part-time registration to Smt.B.Mary Sonia George as done in the similar cases vide Syndicate resolution No.2017.912.	RD

2018.446	Condoning the delay in the submission of final thesis of Ph.D in respect of Sri.Shajith.C.K in Malayalam, after all the eligible time periods including Mercy period. Resolved to condone the delay in the submission of Ph.D final thesis up to 31st March 2019 with a fine of Rs.85,000/- (Rupees Eighty Five Thousand only) besides application fee for final Ph.D Examination.	RD
2018.447	Condoning the delay in submitting the final thesis of Ph.D in respect of Smt.PrajithaPrabhakaran, Part-time Research scholar in Chemistry, for a period of one year from 9/5/2018. Resolved to condone the delay for a period of one year from 9/5/2018.	RD
2018.448	Reporting the action of Vice-Chancellor in having sanctioned the amount for the conduct of UG and PG Examinations March 2016-August 2017. Noted.	EAC-I
2018.449	Ratifying the action taken by the Vice-Chancellor in having placed the Purchase Order for the supply of UPS and Battery with Buy Back. Noted.	PICO-A
2018.450	Reporting the action taken by the Vice Chancellor in having placed the Purchase Order for the supply of 60 Nos. of Desktop Computers. Noted.	PICO-A
2018.451	Reporting the matter of re-constitution of API Score verification Committee (Depts). Resolved to approve. Further resolved to include Dr.Reeja, Dept.of Malayalam in the Committee.	Acad.B
2018.452	Reporting the matter of granting permission to follow the restructured Syllabus of BBA Aviation and Hospitality Programme for 2017 admission III Semester onwards. Noted.	Acad.C
2018.453	Request of Sri.Akshay.K, a student under Cancer treatment to sanction him special admission for B.A Malayalam programme at Payyanur College for granting additional seat (other than sanctioned seats and the marginal increase). Granted.	Single Window Admn. Cell

2018.454	Appointment of Public Relations Officer. Resolved to report the vacancy to the PSC immediately. Further resolved to invite applications and appoint PRO temporarily till permanent appointment is made by PSC.	Ad.A
2018.455	Re-appointment of Sri.Sugunan V V, appointed against leave vacancy as Office Attendant/Watchman from the rank list. Resolved to authorize the Vice-Chancellor to take appropriate action.	Ad.C
2018.456	Re-consider the Placement/Promotion of Smt.Bindhu.V.V, Smt.Sreshma Rajan, Smt.Jayasree T.O and Punnakkal Vandana Mukundan under CAS of UGC. Resolved to defer for detailed study by the Standing Committee on Staff in Affiliated Colleges.	Acad.B
2018.457	Minutes of the meeting of the Statutory Finance Committee held on 21/5/2018 which considered the matter of refunding of fees to the candidates who discontinue the course before and after the closing date of admission. Resolved to accept with effect from 6.12.2016 as per D.O.No.1-3/2007(CPP-II) dt.6.12.2016 of UGC (for non NRI seats).	Acad.D
2018.458	Instituting Cash Awards to college who secure I,II, & III places in Inter Collegiate Tournament. Resolved to accept the minutes of the Sports Advisory Committee. Further resolved to include cash awards (Rs.1,00,000/-) for Overall Championship Trophy (I,II and III positions) with effect from 2017-18.	DPE
2018.459	Request of BA LLB Student – Sri.Ranjith.K to improve Internal Assessment Marks. Resolved to refer to the Standing Committee on Examination for detailed study.	EP V
2018.460	Request of Sri.Jomy Jose to reconsider his case & to revoke the punishment imposed upon him for delinquency case. Resolved to send the paper to the third examiner for valuation. Further resolved not to impose penalty till the matter is settled after receiving the marks from the third examiner.	Ex.X
2018.461	Missing of Answer scripts of M.Phil English II Semester Nov 2008 Exam. Resolved to authorize the Controller of Examinations to assess the candidate's II Semester performance and publish the result, if all minimum requirements are fulfilled.	EP I

2018.462	Appointment of Data Entry Assistants in EAc I & EAC II Sections on Coolie wage basis. Resolved to appoint.	EAC-II
2018.463	Granting permission to revive MCA Course in Don Bosco College, Angadikkadavu, during the academic year 2018-19 which was suspended during 2017-18. Resolved to grant permission with the prescribed fee.	Acad.A
2018.464	Matter of enhancing fee for Ph.D Programme Resolved to defer for detailed study by the Standing Committee on CRLP.	RD
2018.465	Granting permission to Sri.Jaison K Mathew, Part-time Research Scholar in Education to submit, after condoning the delay with effect from 29/4/2014. Resolved to grant permission up to 30/11/2018 with fine imposed on similar cases.	RD
2018.466	Proposal received from BSNL for establishing point to point connectivity between campuses. Approved.	Pl.D B
2018.467	Approve the “Regulations for Ph.D Registration and Award of Degrees of Doctor of Philosophy -2018 “framed in accordance with the UGC –Minimum Standards and Procedure for the Award of Ph.D Degree Regulations,2016. Approved.	RD
2018.468	The D.O.Letter No.1078/18/CM dated 5/6/2018 from the Hon’ble Chief Minister to the Vice-Chancellor is placed before the Syndicate. The Syndicate resolved to entrust the Standing Committee on Examination and Monitoring Committee for Examination to submit draft reply to the Vice-Chancellor regarding exam related matters.	EG-I
2018.469	Resolved to approve draft rules on plagiarism relating to research work with effect from 19/6/2018. Evaluation of theses/ dissertations submitted with effect from 19/6/2018 will be subjected to these rules.	RD
2018.470	Resolved to grant provisional affiliation to newly established Govt. Arts & Science College, Kinaloor, Karinthalam, Kasaragod district. Further resolved to permit the college to invite applications for the admission 2018-19.	Acad.A/D

2018.471	Resolved to permit Lasya College of Fine Arts, Pilathara to admit students for the academic year 2018-19. Further resolved to direct the college to fulfill the minimum conditions for conducting UG and PG Courses. The College will not be allowed to continue as a Community College offering UG and PG Programmes from 2019-2020 onwards.	Acad.A/D
2018.472	Resolved to convene a meeting of the Principals and Managers of all the colleges having pass percentage in UG Examination below the University average (Programme wise) in the first week of July 2018.	EG-I
2018.473	Resolved to approve the Panel of Subject Experts in Physical Education for the purpose of Placement/Promotion of teachers.	Acad.B
2018.474	Resolved to remove the Sharaf Arts & Science College, Padne, from the seatmatrix of UG and PG admission for the year 2018-19 in comply with the decision taken in the hearing in the presence of Vice-Chancellor held on 28/5/2018. Further resolved to proceed with the U.O.No.Acad/A2/1359/96 dated 20/10/2015 in accordance with the judgment of the Hon'ble High Court in W.P (C) No.32293/2015 (j).	Acad A/D Single Window Cell
2018.475	Resolved to allocate budgetary provisions Rs.15,00,000/- (Rupees Fifteen Lakh only) for Centre for Co-operative Enterprises and Alternative Politics.	Fin.
2018.476	The Syndicate noted the letter dated 4/6/2018 from Dr.T.M.Thomas Issac, Minister for Finance, Govt. of Kerala informing that the University's request to release TSB account fund has been forwarded to the Principal Secretary (Finance) for urgent action. Further resolved to entrust the Registrar and the Finance Officer to take follow up action to get back the fund taken by the Govt.	PA to FO/ PA to Registrar
2018.477	The above minutes are read and confirmed.	

Sd/-
VICE-CHANCELLOR

REGISTRAR