

KANNUR UNIVERSITY

MINUTES OF THE 7/2018 MEETING OF THE SYNDICATE HELD ON 13th JULY 2018

Place of Meeting : Syndicate Room
Date : 13th July 2018

Members Present:

1. Prof. Gopinath Ravindran, Vice-Chancellor
2. Prof. P T. Raveendran, Pro-Vice Chancellor
3. Sri. James Raj, Secretary to Govt., Higher Education Dept.
4. Sri.Vinod G, Secretary to Govt, IT Dept
5. Sri. M . Prakashan Master
6. Adv. P. Sandosh Kumar
7. Dr. Wilson V. A.
8. Dr. V.P.P. Mustafa
9. Dr. John Joseph
10. Dr. Balakrishnan K.
11. Dr. K. Ajayakumar
12. Sri. T. P. Ashraf
13. Sri. A. Nisanth
14. Sri. M.C Raju
15. Dr. G. Raju
16. Dr. P. Omana
17. Smt. Beena Sadasivan

Also present : Dr.Balachandran Keezhoth, Registrar

MINUTES OF THE MEETING OF THE SYNDICATE (7/2018)

HELD ON 13th JULY 2018

Item	Subject	Section
2018.478	Selection Committee Minutes if any. Approved the minutes of the Selection Committee for the post of Security Officer (on contract) held on 25/6/2018 and Electrician (on contract) held on 26/6/2018.	
2018.479	Re-consider the Placement/Promotion of Smt.Bindhu.V.V, Smt.Sreshma Rajan, Smt.Jayasree T.O and Punnakkal Vandana Mukundan under CAS of UGC. Deferred vide item No.2018.456 Approved.	Acad.B
2018.480	Request of BA LLB Student – Sri.Ranjith.K to improve Internal Assessment Marks. Deferred for detailed study vide item No.2018.459. Deferred.	EP V
2018.481	Reporting the order of Vice-Chancellor in relaxing University Regulations with respect to the signature of Vice-Chancellor on Second Degree Certificate to additional Degree holders. Noted.	Acad.D
2018.482	Reporting the action taken by the Vice-Chancellor in condoning the delay in remitting I Semester fee of PGDCP Course 2017 by Phapins Community College of Behaviour Management, Thankayam, Trikaripur. Noted. Further resolved to issue memo to the college to strictly follow the MOU in future.	Acad.D
2018.483	Reporting the matter of appointment of Asst. Professor (on contract) in the Dept. of History. Noted.	Acad.F
2018.484	Reporting the matter of appointment of Asst. Professor (on contract) in the Dept. of Medical Biochemistry, School of Health Science. Noted.	Acad.F

2018.485	Reporting the matter of allocation of additional fund Rs.9,00,000/- (Rupees Nine Lakh only) to the Head of Account MH-1-301-100 'Election' during the year 2018-19. Noted.	Fin.B
2018.486	Reporting the matter of adjustment of Rs.6,94,439/- (Rupees Six lakh Ninety Four Thousand Four Hundred and Thirty Nine only) against the advance drawn of Rs.6.94,479/- for the renewal of subscription of journals for the year 2017 to Dr.Hermann Gundert Central Library for ratification. Noted.	Pl.D A
2018.487	Reporting the matter of purchasing Software to the Dept. of IT under purchase component of RUSA for Rs.14,41,913/- (Rupees Fourteen Lakh Forty one Thousand Nine Hundred and Thirteen only) Noted.	Pl.D C
2018.488	Reporting the action of the Vice-Chancellor in having sanctioned an amount of Rs.2,79,300/- (Rupees Two Lakh Seventy Nine Thousand Three Hundred only) towards the cost of 7 Nos. of Desktop Computers purchased for the Dept. of Statistical Science. Noted.	PICO-A
2018.489	Proposal submitted by the Director, Dept. of Physical Education, for starting Dept. of Yoga and Department of Martial Arts under School of Physical Education & Sports Sciences. Resolved to approve the proposal in principle for starting Certificate/Diploma Courses in Yoga and Martial Arts after receiving detailed proposal with budget.	Acad.A
2018.490	Request of the Principal, NAM College, Kallikandi to exclude from paying penalty fixed by the Syndicate. Rejected.	Acad.A
2018.491	Request of the Principal, Mahatma Gandhi Arts & Science College, Chendayad to suspend B.Sc Physics Programme for the academic year 2018-19. Granted.	Acad.A

2018.492	Request of Manager, Marthoma College for Hearing Impaired, Cherkala, to waive the fee of Rs.2,10,000/- (Rupees Two Lakh Ten Thousand only) imposed towards shifting to permanent building. Resolved to reduce the amount from Rs.2,10,000/- to Rs.1,05,000/- (Rupees One Lakh Five Thousand only) considering the request from the Manager.	Acad.A
2018.493	Report of Inspection conducted at SES College, Sreekandapuram with regard to the affiliation of 4 unaided courses viz, M.Sc Computer Science, M.A English, B.A English and B.Com Computer Application Approved.	Acad.A
2018.494	Matter of fixing fee to revive a suspended programme Resolved to fix a fee of Rs.25,000/- for the revival of MCA Programme in Don Bosco College.	Acad.A
2018.495	Enhancement of seats in various Degree Courses in Affiliated Colleges based on the letter from the Principal Secretary to Govt, Higher Education (B) Dept. Resolved to enhance 10% seats for B.Sc Programme in Affiliated Colleges which applied for marginal increase for the year 2018-19 as per the letter No.B3/63/2018/H.Edn dated 26/5/2018 considering the decision already taken by Syndicate to permit a marginal increase of 20% for Arts/Commerce and 10% for Science subjects.	Acad.A
2018.496	Request of Kerala State Self-Financing Arts & Science College Managements Association (KSMA) dated 29/6/2018 on various issues. Resolved (1) to modify the circular No.Acad.A4/Staff profile/14883/2017 dated 11/5/2018 by incorporating ‘in the absence of NET/Ph.D holders, other candidates who have attained required minimum marks shall be appointed as Lecturer in Self-financing college’ in compliance with the G.O applicable to Govt/Aided Colleges. (2) not to consider the demand for uniform fee structure since the financial condition in Kannur University is different from other Universities.	Acad.A

	(3) to address the matter before the Govt. (4) to refer the matter regarding basic pay of Lecturer and other matters to Monitoring Committee for detailed study. Further resolved to speed up the process of approval of Staff profile of 2016-17 and 2017-18.	
2018.497	Recommendations of the Standing Committee on General Affairs, Office and Staff in the matter of refixation of pay and ineligible date of promotion exercised by Dr.Saraladevi.K.L, Assistant Professor, Dept. of Music, in view of the objection raised by Kerala State Audit Department. Approved.	Acad.B
2018.498	Approval for the appointment of Dr.U.Faisal, as the Head of the Dept. of Management Studies, Palayad Campus. Approved.	Acad.B
2018.499	Request of Dr.Baiju.K.V, Assistant Professor, Dept. of Nano Science for permanent assimilation of his post to the Dept. of Chemistry. Granted.	Acad.B
2018.500	Rectification of the discrepancies occurred in the approved list of 70 Board of Studies of the University, forwarded from the office of the Chancellor. Resolved to rectify the discrepancies pointed out by the O/o His Excellency, Chancellor. (Appendix -I)	Acad.C
2018.501	Minutes of the Standing Committee on CRLP held on 17/5/2018 and ratify the action of issuing revised order of yearly course fee of B.Ed. Approved.	Acad.D
2018.502	Minutes of the Standing Committee on CRLP held on 17/5/2018 and ratify the action incorporating M.A in Rural and Tribal Sociology/Tribal & Rural Studies as eligibility for admission to B.Ed in Social Science . Approved.	Acad.D

2018.503	Enhancing semester fee of Post Graduate Diploma in Learning Disability Course (Part-Time) conducted at Phapins Community College of Behaviour Management, Thankayam, Trikaripur Deferred.	Acad.D
2018.504	UGC XII Plan GDA – SC/ST service component – Request of the Head, School of Behavioural Sciences to waive the penal interest levied on the delayed submission of bills. Resolved to waive as the delay was only for two days.	Pl.D.C
2018.505	Assigning printing work of self learning materials of various programmes offered under SDE. Resolved to assign printing work of Self-learning materials of various programmes under SDE required for the year 2018-19 to C-Apt, Kozhikode (a Govt. owned agency) in compliance with the decision taken in the meeting held on 4/12/2017 in the chamber of Pro-Vice-Chancellor, that is to renew contract with C-apt in the existing rate with applicable GST in addition.	SDE-I
2018.506	Recommendations of the Standing Committee on SDE on the proposal submitted by the Director, SDE on “Reforms in SDE, concerning curriculum aspects, Exam Matters and Learner Support Service”. Approved. Further resolved to conduct a Workshop on 28/7/2018 at Thavakkara and to entrust Director, SDE to organise.	SDE-I
2018.507	Award of Degrees in Professional Course. (B.Tech VII Semester Examination (Regular/ Improvement/ Supplementary November 2017). Awarded.	EG-I
2018.508	Clarification on the effective date of for enhanced fee/charges for examination. Resolved to stick to the U.O revising the fee with effect from 1/6/2018. The fee for exams notified before 1/6/2018, but the last dates for the same fall after 1/6/2018 shall be as per the previous fee structure.	EG-I

2018.509	Matter of issuing Triplicate and Quadruplicate Degree Certificates. Resolved to consider every issuance of Degree Certificate other than original as duplicate.	EG-II
2018.510	Levy of fee for Bonafide Studentship Certificate, NORKA & Other Embassy Attestation etc from Govt. Organisations Resolved to authorise the Deputy Registrar concerned to submit details of actual expenses incurred by the University for issuing the Certificate.	EG-II
2018.511	Explanation received from the Principal, Sir Syed College, Taliparamba regarding submission of internal marks of B.Com V Semester Open Course. Accepted.	EC-I
2018.512	Report submitted by the Syndicate Sub-Committee, on the proposal of Computer Programmer for re-structuring Computer Cell. Approved.	Ad.B
2018.513	Converting Full-Time Registration to Part-Time Registration in respect of Smt.Neena Thekkan, Research Scholar in Physical Education, under the guidance of Dr.Sureshkutty.K with effect from 17/5/2018. Granted.	RD
2018.514	Report of Peer Team Inspection conducted at the Dept. of Economics, Govt. College, Kasaragod. Approved.	RD
2018.515	Request for registration of Ph.D programme of the year 2014-15 in History in respect of Sri.Ranjith Kumar.A.P, who had completed coursework in 2015. Resolved to grant registration with effect from 9/5/2018, the date on which the Doctoral Committee approved the Synopsis with a fine of Rs.40,000/- (Rupees Forty Thousand only). The minimum and maximum period for the submission of Ph.D final thesis shall be calculated based on the above registration date.	RD

2018.516	Request of Smt.Sreejyothirmayi.P, Part-Time Research Scholar in Malayalam for condoning the delay in submitting the Ph.D final thesis for a period of one more year from 29/6/2018 to 28/6/2019. Condoned.	RD
2018.517	Recommendation made by the Standing Committee on CRLP dated 13/6/2018, after conducting personal hearing with Smt.Soumya.L, Research Scholar in Life Science as per Syndicate resolution No.2018.364 dated 21/5/2018. Approved.	RD
2018.518	Converting the mode of registration from Full-time to Part-time with effect from 22/3/2018 in respect of Smt.Shakina.T, Research scholar in Anthropology. Granted.	RD
2018.519	Request of Sri.Vasu.M.P, Research Scholar in Malayalam for regularising 770 days of fieldwork as attendance. Referred back to CRLP.	RD
2018.520	Request of Smt.Praseetha.K.P, Part-time Research Scholar in Malayalam for condoning the delay in submitting the Ph.D final thesis for a period of one more year from 25/5/2018 to 24/5/2019. Granted.	RD
2018.521	Request of Smt.Bindu.M.V, Ph.D Research Scholar in Music for permission to submit the Ph.D final thesis after condoning the delay in the submission of Ph.D final thesis. Resolved to grant permission to Smt.Bindu.M.V, Ph.D Research scholar in Music for submitting final thesis on or before 31st December 2018 with a fine of Rs.65,000/- (Rupees Sixty Five Thousand only) in addition to normal fees for submission.	RD
2018.522	Change of Research Guide and Research Centre in respect of Smt.Subi Mathew, Part-time Research scholar in Microbiology. Resolved to grant permission to change Research Guide (Dr.Anu Augustine, Head of the Dept & Chairman DOC) and Research Centre.	RD

2018.523	Draft rules for the Preservation and Disposal of various documents, registers, applications etc. of the Examination Branch. Approved.	O/o CE
2018.524	Recommendations of the combined meetings of the Standing Committees on Examinations and Discipline and Student welfare held on 8.6.18 and 12.6.18 to propose the amendments to the existing SMP regulations. Approved	Ex.XI
2018.525	Recommendations of the Standing Committee on Examinations and Discipline in the meeting held on 29/6/2018 in respect of the Suspected Cases of Malpractice reported against the students from Colleges/Examination Centres. Approved.	Ex.XI
2018.526	Complaints of the Private Aided College Managements about the criteria followed for the reservation of seats to students belonging to person with disabilities category. Resolved to continue with the existing practice for the UG Programme as done in 2017-18 and not to permit supernumerary seats.	Single Window Cell
2018.527	By Transfer Appointment – Considering the implementation of the revised qualification for the by transfer appointment as per G.O (P) No.27/2017/General Administration Dept) dated 24/10/2017. Resolved to implement with effect from 24/10/2017.	Ad.B
2018.528	Reporting the action taken by the Vice-Chancellor in having placed the purchase order for supply of furniture and electronic equipments for Civil Service Training Institute, palayad. Noted.	PICO
2018.529	Reporting of the payment of Rs.3,71,000/- (Rupees Three Lakh Seventy One Thousand only) to M/s.Sunitha Furniture, Kannur towards the cost of furniture/mattress purchased for furnishing the Camp Office of the Vice-Chancellor. Noted.	PICO
2018.530	Reporting the action of the Vice-Chancellor in having changed the nomenclature of the Dept. of Applied Economics, Kannur University as Dept. of Economics. Approved.	Acad.A

2018.531	Appointment of Asst. Professor (on contract) in the Dept. of Studies in English. Approved.	Acad.F
2018.532	Reporting the action of Pro-Vice-Chancellor having sanctioned an amount of Rs.1,16,650/- (Rupees One Lakh Sixteen Thousand Six Hundred and Fifty only) towards the payment of remuneration of the daily wage employees engaged in various Centralised Valuation Camps. Approved.	EG-I
2018.533	Proposal for the purchase of Heavy Duty High Speed Printer for the use of Examination Branch. Approved.	PICO-A
2018.534	Approval to operate Government e-Marketing in University for the purpose of purchasing various items. Approved.	PICO-A
2018.535	Granting extension of time to deliver the remaining 3 Lakh barcoded booklets to M/s.Fast and Economic CCFCTC, TVM. Deferred.	EG-III
2018.536	Remarks offered by Chairperson, Board of Examiners (B.Com) and the explanations from the Chief Superintendent of Examination, Payyanur College, in the matter of appearance of a candidate (Reg.No.PP15BR0037) at VI Semester B.Com Degree Examinations, May 2018, in the course "International Business" with the question paper of the syllabus of different admission. Resolved to value the paper of the candidate and to publish the result within 10 days. Others matters will be considered by the Exam Committee.	EC-II
2018.537	Matter of having awarded Grace Mark to Anjali Babu (GB15AFER21) for regular and supplementary appearance on the basis of the percentage calculated considering all the papers of the semester concerned including those not appeared, as a special case. Deferred.	EA-II
2018.538	Recommendation of the Sub-Committee of the Syndicate, regarding enhancement of remuneration for valuation of papers and fixing the number of papers to be valued for Professional Courses. Deferred.	EAC-II
2018.539	Consider the requests from 1. Sri.PKC Abdul Samad Haji, President, Sharaf Arts & Science College I. 2. Teaching and Non-teaching staff of Sharaf Arts & Science	Acad.A

	College, Padne. 3. The students/applicants who opted Sharaf Arts & Science College for admission during 2018-19 and 4. Judgment in W P (C) No.20750-2018 dated 29/6/2018. Deferred.	
2018.540	Anomalies in the appointment of teachers in Rajeev Memorial College of Teacher Education, Mattanur, during the academic year 2016-17. Deferred.	Acad.A
2018.541	Panel of Selection Committee members as per UGC Regulations for the selection of Principal, St.Pius X College, Rajapuram. Approved.	Acad.B
2018.542	Approval of appointment of Dr.Jayachandran Keezhoth, as Principal, Payyanur College on the basis of 'Seniority cum fitness'. Deferred.	Acad.B
2018.543	Approval of appointment of Dr.Padmanabhan.N as Principal, CAS College, Madayi. Deferred.	Acad.B
2018.544	Sanctioning 11 service benefits and arrears in respect of Dr.Kuttykrishnan.A.P, former Pro-Vice-Chancellor. Deferred.	Ad.A
2018.545	Implementation of new roster for contract teachers, conducting fresh interview for all contract teachers including those currently employed and implementation of increased pay for Asst. Professors on contract. Deferred for detailed study by the Standing Committees on Finance and General Affairs, Office & Staff.	Acad.F
2018.546	Award of University JRF to Full-time Research Scholars. Deferred.	RD
2018.547	Instituting Cash Award to colleges who have secured I/II/III place in Inter Collegiate Tournaments and Overall Championship Trophy 2017-18. Deferred.	DPE
2018.548	Report of Inspection conducted on 6/7/2018 at Vidyamandir Educational & Charitable Society, for starting new College at Payyanur in compliance with the Interim Order issued by the Hon'ble High Court in W.P (C) No.10553 of 2018 dated 26/6/2018. Approved.	Acad.A

2018.549	Resolved to entrust the following construction works with M/s.ULCCS. <u>Palayad Campus</u> 1. School of Life Science Block - Rs.650.10 Lakh 2. Open Air Auditorium - Rs.25 Lakh 3. Teacher's Flat (Renovation) - Rs.90 Lakh <u>Payyanur Campus</u> 1. Ladies Hostel - Rs.343 Lakh. 2. Canteen Building – 50 Lakh. 3. Open Air Auditorium – Rs. 25 Lakh. Further resolved to appoint an Architect on contract basis to design the model of Open Air Auditoriums.	Pl.D E/Ad
2018.550	Resolved to approve the recommendations of the meeting dated 27/6/2018 sanctioning Rs.1,50,000/- (Rupees One Lakh Fifty Thousand only) and sanctioning full amount as advance towards inauguration of Civil Service Training Institute, Foundation stone laying of Open Air Auditorium at Thalassery Campus.	Pl.D C
2018.551	Resolved to approve the MOU entered between Kannur University and University of Erfurt, Germany to extend effective and mutually benefitted co-operation and develop academic and cultural exchange in education, research and other areas. Terms of mutual assistance and co-operation will be agreed after discussion by the authorities of each University.	Pl.D B
2018.552	Resolved to authorise the Vice-Chancellor to take disciplinary action against Sri.Vinod.K, Asst. Engineer, for serious irregularities noted in file No.Pl.D.E1/5261/2018 related to the re-construction of Compound Wall at Mangattuparamaba Campus.	Ad.E
2018.553	Resolved to modify the resolution No.2018.382 dated 21/5/2018 as follows: Resolved to grant extension for the repayment of Medical Advance and release additional Interest Free Medical Advance of Rs.2,00,000/- (Rupees Two Lakh only) as a special case.	Pl.D A
2018.554	Resolved to authorise the Standing Committee on Examination to study and report on the reforms to be adopted in the Examination System by the Controller of Examinations.	EG-I
2018.555	Resolved to authorise the following Members of the Syndicate to co-ordinate, monitor and speed up the process of conducting examination, valuation and publication of result in a time bound manner. 1. Dr.K.Ajayakumar (B.A/B.Sc/B.Com/BBA & other UG Programmes) 2. Sri.A.Nisanth (PG Courses in Affiliated Colleges).	O/o CE/ EG-I

	3. Dr.Wilson V.A (PG Courses in the University Departments). 4. Sri.T.P.Ashraf (B.Ed/M.Ed) 5. Dr.John Joseph (B.Tech/LLB and other Professional Courses)	
2018.556	Resolved to approve the submission from the Director, School of Distance Education, on various matters requiring urgent action, based on the interface meeting with UGC-DEB held on 5th July 2018 in view of the UGC (ODL) Regulations 2017.	SDE.
2018.557	Resolved to revive MBA Centre at Kasaragod. Further resolved to shift Dept. of Management Studies to Thavakkara Campus and start new MBA Centre at Palayad, after electricity, lift and other basic facilities became available in the Central Library Building, Thavakkara.	Pl.D B/ Acad A
2018.558	Considered the request of Sri.Kannadas, L.V.Driver, for deputation, and resolved to reject the request.	
2018.559	Considered the request from the President, KUSO regarding withholding increments of four employees, and resolved to reject the request.	
2018.560	Resolved to authorise the Vice-Chancellor to link the salary of both teaching/non-teaching staff in the University with Bio-metric Attendance System by 15th August 2018. Further resolved to authorise the Security Officer to keep a movement register/in & out register of employees who leaves the campus during office hours.	Pl.D B/Ad
2018.561	Resolved to authorise the Registrar to inform the Members of the Syndicate well in advance regarding all official programmes conducted by the University.	O/o Registrar.
2018.562	Resolved that no agenda item (unless recommended by Vice-Chancellor) will be made part of the agenda if it is not submitted 7 days before the meeting of the Syndicate.	Pl.D A
2018.563	The above items are read and confirmed.	

Sd/-

VICE-CHANCELLOR

REGISTRAR