

KANNUR UNIVERSITY

MINUTES OF THE MEETING OF THE SYNDICATE
HELD ON 30th JANUARY 2023

Mode of Meeting : Syndicate Room
Date : 30th January 2023

Members attended:

1. Prof. Gopinath Ravindran (Vice-Chancellor)
2. Smt. Nitakumari T, Secretary to Government, Finance
3. Smt. N.Sukanya
4. Dr. T. P. Ashraf
5. Dr. A. Ashokan
6. Dr. K.T. Chandramohanan
7. Prof. (Dr.) K Sreejith
8. Prof. (Dr.) Prasad P. K.
9. Prof. Lissy Mathew
10. Dr. P P Jayakumar
11. Prof (Dr.) P Mahesh Kumar
12. Dr. Rakhi Raghavan
13. Sri.M C Raju
14. Sri. Pramod Kumar K.V.
15. Smt. M. Sreelekha

Also present : Prof.(Dr.) Joby K Jose, Registrar (I/C)

**MINUTES OF THE MEETING OF THE
SYNDICATE HELD ON 30TH JANUARY 2023.**

Item No.	Subject	Section
2023.004	(1) Resolved to approve the minutes of the meeting of the Selection Committee held on 16th December 2022 for appointment to the post of Controller of Examinations. (2) The Vice-Chancellor announced the result of Selection committee held on 16th December 2022 for the appointment to the post of Registrar as ordered by the Hon'ble High Court in W.P (C) No.40646 of 2022 (E). The Syndicate approved the rank list. Appointment will be made only after receiving directions from the Hon'ble High Court of Kerala.	Ad.A
2023.004 (a)	Signing Memorandum of Understanding between Kannur University and Kerala Development and Innovation Strategic Council (K-DISC). Deferred vide item No.2022.676. Approved.	IQAC
2023.005	Exemption of Lab fee in Third Semester MBA Programme, Dept. of Management Studies, Dr.Janaki Ammal Campus, Palayad. Deferred vide item No.2022.678. Resolved to exempt lab fee, since there is no lab in the III Semester MBA Programme for students governed by current syllabus.	SWC
2023.006	Extending the term of appointment of Sri.P.Manoharan as Liaison Officer of the University. Deferred vide item No. 2022.702. Resolved to extend upto 31st March 2023.	Ad.E
2023.007	Ratify the action of the Vice-Chancellor in having sanctioned an amount of Rs.4,42,264/- (Rupees Four Lakh Forty Two Thousand Two Hundred and Sixty Four only) to C-Apt, Kozhikode, towards printing charges of various forms, bills and registers. Ratified.	EG-III
2023.008	Reporting the matter of revising the date of promotion of Dr.Sudheesh.K.M, Asst. Professor, Dept. of Political Science at Payyanur College, Payyanur, as 10/6/2018 instead of 27/3/2019. Ratified.	Acad.H
2023.009	Ratification of approval of appointment of Dr.Ajayakumar Koorma as Principal, S.N.Collge, Kannur. Ratified.	Acad.H
2023.010	Reporting the matter of additional allocation and re-appropriation of fund in the budget estimates 2022-23 Ratified.	Fin.B

2023.011	Request of the Principal, Zainab Memorial College of Teacher Education, Cherkala North, Kasaragod to change the name of institution as Zainab Memorial B.Ed Centre. Resolved to grant permission to change the name of the college as “Zainab Memorial B.Ed Centre” with requisite fee.	Acad.A
2023.012	Request of the Principal, Our College of Applied Sciences, Timiri, to change the name of the college to “BLM College of Applied Sciences” Resolved to grant permission to change the name of the college as ‘BLM College of Applied Sciences’ with requisite fee.	Acad.A
2023.013	Re-arrangement of seats of B.Ed Optional subjects, without exceeding the total intake of 50, at Kannur Salafi B.Ed College, Koodali, for the academic year 2022-23. Resolved to grant permission for rearrangement of seats with requisite fee.	Acad.A
2023.014	Conducting inspections in all affiliated colleges as envisaged in the Kannur University Act and Statutes. Resolved to conduct inspections in all affiliated colleges and University Departments. Registrar is authorised to prepare revised format for carrying out inspection within one week. The Standing Committee on Course in Affiliated Colleges is to approve the same within two weeks and to forward the format to the Colleges/Depts.	Acad.A
2023.015	Request from the Principal, Payyanur College to reconsider the application for starting new programmes, for the academic year 2023-24. Resolved to forward the request to the Govt.	Acad.A
2023.016	Request of the Principal, Our College of Applied Sciences, Timiri, to disaffiliate the B.Sc Electronics and Communication and BBA Programmes from the academic year 2022-23 onwards. Resolved to grant permission with requisite fee.	Acad.A
2023.017	Request of the Manager, SES College, Sreekandapuram, to release the documents of the mortgaged property which is kept as Financial Guarantee in the University. Resolved to release documents after ensuring financial guarantee as per rules.	Acad.A
2023.018	Request of Sri.Pramod Kumar.K.V, Member, Syndicate, to reimburse Rs.50,000/- (Rupees Fifty Thousand only) to Sri. Babu P V and Sri. Sumesh P C for filing a Counter Affidavit in Boards of Studies case. Approved subject to the production of (1) Copy of the counter affidavit. (2) Bills and vouchers of payment made to the advocate. (3) Recommendation letter from the Standing Counsel for appointing the advocate.	Acad.C

2023.019	Filling up an existing vacancy in the Dept. of Malayalam at PKM Training College, Madampam. Resolved to approve the minutes of the Standing Committee on Staff in Affiliated Colleges held on 24/12/2022.	Acad.H
2023.020	Approval of placement/promotion of Sri.Shaffeeque P P, Lecturer in Arabic as Professor Grade II (Non UGC) with Scale of Pay Rs.59,300/- - Rs.1,20,900/- at Darul Irshad Arabic College, Paral. Approved.	Acad.H
2023.021	Promotion of Dr.Anitha.P.K, and Dr.Rajeev.M, Assistant Professors, Academic level 12 to Associate Professor Academic level 13 A with rationalised entry pay of Rs.1,31,400/- – Rs.2,17,100/- at S.N. College, Kannur, under CAS of UGC. Approved.	Acad.H
2023.022	Promotion of Dr.Prajitha.P, Associate Professor to Professor at Academic level 14 with rationalised entry pay of Rs.1,44,200/- - Rs.2,18,200/- at Payyanur College, Payyanur, under CAS of UGC. Approved.	Acad.H
2023.023	Placement/promotion of 16 Assistant Professors in 4 Aided Colleges to Asst. Professor academic level 11,12 with rationalised entry pay of Rs.68,900/- - Rs.2,05,500/- and Rs.79,800/- -- Rs.2,11,500/- under CAS of UGC. Approved. (Appendix-I)	Acad.H
2023.024	Report regarding the work distribution and workload related with the formation of Admission Directorate in the University. Resolved to constitute a Committee comprising Dr.T.P.Ashraf (Convenor), Dr.A.Ashokan, Prof (Dr) Prasad P K and the Registrar to conduct work study within one month.	SWC
2023.025	Application for House Building Advance from Smt.Saranya.K, who comes under National Pension Scheme. Resolved to seek legal opinion from the Legal Adviser.	Pl.D B
2023.026	Charging rent along with the service charge from the Akshaya Kendra, Thavakkara. Resolved to fix a consolidated amount of Rs.3,000/- (Rupees Three Thousand only) towards rent and service charge at the subsidised rate per month from 30/01/2023.	Pl.D B
2023.027	Minutes of the meeting of the Canteen Advisory Committee held on 12/1/2023, which evaluated the quotations received to run the University Canteen at the HRDC Building, Thavakkara. Deferred.	Pl.D B
2023.028	Payment of Rs.23,16,813/-(Rupees Twenty Three Lakh Sixteen Thousand Eight Hundred and Thirteen only) to M/s.Hites, Thiruvananthapuram, towards the third and final bill for the work “Supply, Installation and Commissioning of Local Area Net work at Mangattuparamba, Payyanur, Palayad and Dharmasala Campuses”. Sanctioned.	Pl.D E

2023.029	Remarks of Finance Officer in the case of settlement of advance of Rs.32,000/- (Rupees Thirty Two Thousand only) drawn by Dr.P.T.Joseph, former Campus Director, Mangattuparamba, prior to the NAAC visit during the year 2016, in the wake of missing bills and vouchers. Resolved to approve the remarks of the Finance Officer.	Pl.D E
2023.030	Payment of Rs.1,47,100/- (Rupees One Lakh Forty Seven Thousand and One Hundred only) to M/s.Hites, Thiruvananthapuram, towards the second and final bill for the work of “Supply and Installation of Lightening Arrester at Dr.Hermann Gundert Central Library at Thavakkara Campus.” Sanctioned.	Pl.D E
2023.031	Condonation of shortage of attendance for 34 days during the year 2014 in respect of Nisha V K, Part-time Research scholar in Chemistry . Resolved to condone the shortage of attendance with a fine of Rs.3,000/-(Rupees Three Thousand only)	RDC-A
2023.032	Ratification of result approved and award of Ph.D Degrees to 10 candidates Resolved to ratify the result and to award Ph.D Degrees. (Appendix-II)	RDC-B
2023.033	Govt. direction regarding rectification of proposal for amendment to the Kannur University Ordinance regarding the appointment of Finance Officer and Controller of Examinations. Approved.	Ad.A
2023.034	Approval of engagement of Adv.Basava Prabhu S Patil, Senior Advocate, for arguing/pleading on behalf of the Vice-Chancellor before the Hon’ble Supreme Court in Special Leave Petition (Civil) No.4347/2022 and the payment of Rs.3,50,000/- (Rupees Three Lakh Fifty Thousand only) towards the legal charges to Adv. Basava Prabhu S Patil. Approved and ratified.	Ad.A
2023.035	Approval of engagement of one temporary Office Attendant at the Teacher Education Centre and Women’s Hostel, Dharmasala. Approved.	Ad.C
2023.036	Approval of additional temporary engagements of Security Guards at Thavakkara and Mangattuparamba Campuses. Approved.	Ad.C
2023.037	Approval for the continuance of temporary post of Assistant engaged in the EP-III Section of Exam Branch. Resolved to approve for a period of 179 days.	Ad.E
2023.038	Payment of pension contribution along with the arrears to the NPS Accounts of three employees. Resolved to seek legal opinion whether considering the request of	PF

	the employees would come under the purview of contempt of Court.	
2023.039	Representation of University Union Office Bearers/ nominated student representatives by Kannur University Union in all the Committees of Kannur University. Resolved to authorise the Standing Committee on Student Welfare to submit list of committees and student representatives.	DSS
2023.040	Request of Huda.P.K (Reg.No.B4ENCS6130) to round off fractional marks secured after revaluation in paper 109 of Combined I & II Semester B.Tech Supplementary examination January 2020. Resolved to authorise the Vice-Chancellor to take appropriate action.	EB-II
2023.041	Ratification of publication of results and award of Degrees. Resolved to ratify the results and to award Degrees. (Appendix-III)	EG-I
2023.042	Sponsoring V P Kanagalakshmi for acquiring International Training from coaches of foreign countries. Rejected.	DPE
2023.043	Ratifying the payment of Rs.1,21,86,659/- (Rupees One Crore Twenty One Lakh Eighty Six Thousand Six Hundred and Fifty Nine only) sanctioned to the Secretary, M/s.ULCCS, towards the second and part bill in connection with the construction of Academic Block for the School of Life Sciences, Thalassery Campus. Ratified.	Pl.D C
2023.044	Reporting the action of the Vice-Chancellor in having sanctioned payment of an amount of Rs.6,68,800/-(Rupees Six Lakh Sixty Eight Thousand and Eight Hundred only) to the Executive Engineer, CPWD, Kannur, on account of the work of 'Construction of two Entrance gates, two cattle traps, Security cabin, interlock paver blocks, approach and compound wall" at Thavakkara Campus. Ratified.	Pl.D C
2023.045	Reporting the matter of granting readmission to Nehla.K Shihab to I semester M.A Economics Programme at Palayad Campus in 2022-23 as she discontinued the programme on maternity in 2021-22 by creating additional seat. Ratified.	Acad.D
2023.046	Reporting the fixing of date of effect of salary hike of temporary teachers with effect from 1/10/2022 and salary of Course Director/Assistant Director/Course Co-ordinator working on daily wage basis to a maximum of Rs.40,000/- (Rupees Forty thousand only) Ratified.	Acad.F
2023.047	Ratifying the action of having signed Memorandum of Understanding (MoU) between Kannur University and State Council of Educational Research and Training (SCERT), Kerala.	IQAC

	Ratified.	
2023.048	Report of Two Member Committee constituted to study the matter of restarting Kalaripayattu programme at School of Physical Education & Sports Sciences. Approved.	Acad.A
2023.049	Re-arrangement of seats of B.Ed optional, without exceeding the total intake of 50, at MECF College of Teacher Education, Peringathur, for the academic year 2022-23. Resolved to approve with requisite fee.	Acad.A
2023.050	Inviting applications for marginal increase of seats from affiliated colleges for the UG & PG programmes, for the academic year 2023-2024. Resolved to invite.	Acad.A
2023.051	Request of Dr.Kavitha Balakrishnan, Asst.Professor, Dept. of Law, Dr.Janaki Ammal Campus, seeking permission to avail legal remedies for regularisation of service from 21/12/2011 to 21/08/2015. Dropped.	Acad.A
2023.052	Re-examine the decision taken by Academic Council to include M.Com & Allied subjects along with MBA as minimum qualifications required for appointment of Asst. Professor, Associate Professor and Professor in Department of Management Studies & qualification of teaching posts in Department of IT. Referred back to the Academic Council.	Acad.B
2023.053	Report submitted by Dr.A.Ashokan, Member, Syndicate on starting Linguistic Diversity study centre at Kasaragod Campus. Approved. Further resolved to engage Dr.A.M.Sreedharan, Retired Professor, Dept. of Malayalam, P.K.Rajan Memorial Campus, Nileshwaram, as Honorary Director.	Acad.C
2023.054	Creating one additional post of Asst.Professor temporarily for the Dept. of Botany, Mananthavady Campus for the smooth functioning of three batches simultaneously. Approved.	Acad.F
2023.055	Complaint filed by Sri.Mahesh.P, through Vigilance and Anti-corruption Bureau, Higher Education Dept. that the authorities of Don Bosco College demanded bribe for admission and the report given by the Principal, on the complaint. Resolved to conduct hearing with the Principal and the Complainant by Standing Committee on Affiliated Colleges and Convenor, Standing Committee on Student Welfare.	SWC
2023.056	Consider the matter of giving a report on the recommendations put forward by the Directorate of Collegiate Education regarding the avoidance of financial loss due to getting of TC multiple time for students who get admission in one college in the first allotment and get admission in other convenient colleges in the subsequent	SWC

	allotment.	
	Approved.	
2023.057	Memorandum submitted by Kerala Muslim Cultural Centre regarding the reservation for economically weaker NRI students to the admission of various professional programmes in the NRI quota. Deferred for detailed study by Standing Committee on Course in Affiliated Colleges.	SWC
2023.058	Condonation of shortage of attendance during the period from 1/1/2019 to 31/12/2019 & 1/1/2021 to 31/12/2021 in respect of Akil Murali , Full –time Research Scholar in English Resolved to condone with a fine of Rs.3000/-(Rupees Three Thousand only)	RD-A
2023.059	Implementation of judgment dated 7/11/2022 in W.P (C) No.8426/2018 & W.P (C) No.25159/2018 and effecting the appointment by transfer to the post of Assistant from among the low paid employees of the University against two posts set apart on 7/3/2018 & set apart one forthcoming vacancy of Asst for appointment by transfer against Smt.Sheela.K, low paid employee appointed as Assistant against the post set apart for by transfer and subsequently relieved from service on 18/9/2017 to join at the University of Calicut through Inter University Transfer. Resolved as follows: a) To comply with the judgment dated 7/11/2022 in W.P (C) No.25159/2018. b) The by transfer appointment to the post of Assistant from the low paid employees against two vacancies arose on 7/3/2018 shall be made as per G.O (P) No.27/2017/GAD dated 24/10/2017 already implemented in the University with effect from 24/10/2017 as per the Syndicate resolution No.2018.527 as the very scheme of by-transfer appointment has been introduced in the Kannur University in accordance with the G.Os issued by the Govt. and the G.Os issued from time to time be followed in the matter of appointment till provisions in the Ordinances in this regard are prescribed by the University. c) Eligibility for by-transfer appointment, including exemption/relaxation to any category of employees, if applicable under service rules shall be decided with reference to the conditions existing as on 7/3/2018 as the appointment/promotion shall be made with reference to the conditions existing at the time of occurrence of the vacancies and not with reference to those at the time when the question of promotion is taken up. d) The seniority of those who are appointed against the above vacancies shall be with effect from the date of their joining the post in the cadre of Asst, considering the change of duty involved in the by-transfer appointment. e) Next arising vacancy in the cadre of Assistant shall be set apart for by-transfer appointment from the low paid employees to fill the required quota, consequent on the Inter University Transfer of Smt.Sheela.K	Ad.A

	f) Authorised the Vice-Chancellor to take necessary follow up action in the matter of bye-transfer appointment.	
2023.060	Reimbursement of Rs.2,08,808/- (Rupees Two Lakh Eight Thousand Eight Hundred and Eight only) expended by Prof. Prasadan.P.K, then Campus Director, Mananthavady Campus, towards various works executed prior to NAAC visit in 2021. Resolved to reimburse the amount and to ratify the action of expending over Rs.15,000/- without inviting quotations considering exigency in purchasing paints before the NAAC visit.	Pl.D C
2023.061	Approval of resolution passed by the Academic Council in its meeting held on 14/12/2022 for extending the additional relaxation of two (2) years to female Ph.D Scholars as allowed in the UGC Ph.D Regulations 2022 to all the women candidates irrespective of their regulations. Approved.	RDC
2023.062	Minutes of the hearing held on 10/1/2023 and the explanation submitted by Sri.Solji K Thomas, Principal, EKNM Govt. College, Elerithattu on a complaint against him alleging discrepancy occurred in issuing question paper of Third Semester B.A Degree Examination (Nov. 2021) held on 22/4/2022. Resolved to authorise the Vice-Chancellor to take appropriate action.	EG-I
2023.063	Fixing the tenure of appointment of Sri.Sanil Kumar.A, Special Officer (Land Acquisition) Resolved to extend the term of appointment for one year or till further orders.	Ad.B
2023.064	Minutes of the meeting of the Building Committee held on 24/1/2023. Approved. (Appendix-IV)	Pl.D E
2023.065	Reporting the action taken by the Vice-Chancellor in having sanctioned Rs.3,01,000/-(Rupees Three Lakh one Thousand only) to Kerala State Co-op Consumers' Federation Ltd, towards the cost of stationery items supplied to the University for ratification. Ratified.	EG-III
2023.066	Proposal regarding the Group Personal Accident Policy for the students of Kannur University Campuses and Affiliated colleges, submitted by the Cluster Sales Manager, SBI General Insurance Co.Ltd, Kozhikode. Resolved to invite Expression of Interest.	DSS
2023.067	Meeting an amount of Rs.64,69,822/- from the State Plan Fund to deposit to the CPWD regarding the two completed works, funded by the UGC. Deferred.	Pl.D C

	Items permitted by the Chair	
2023.068	Resolved to approve the panel of subject experts in Mathematics	Acad.H
2023.069	Resolved to constitute a Committee comprising of the Vice-Chancellor (as Chairman), Dr.P.P.Jayakumar (as Convenor) and Dr.T.P.Ashraf, Dr.K.T.Chandramohanan and Dr.A.Ashokan, (Members of the Syndicate) as members to conduct enquiry into the lapses occurred in filing counter affidavit in case No.40646 of 2022 (E)	Ad.A
2023.070	Resolved to approve the minutes of the meeting of the Standing Committee on IT & E-governance held on 25/1/2023. (Appendix-V)	Ad.A
2023.071	Resolved to approve the minutes of the meeting of the Examination Monitoring Committee held on 9/1/2023. (Appendix-VI)	O/o CE
2023.072	Resolved to approve the Adhoc Committee constituted for the PG Curriculum/Syllabus restructuring for the academic year 2023-24 considering the academic exigency. Adhoc list will be valid only upto the approval of the list of Board of Studies by the Hon'ble Chancellor.	Acad.C
2023.073	Resolved to authorise the Vice-Chancellor to take appropriate action in the matter of granting 60 days maternity leave and permission to appear for the III Semester M.B.A Examination in respect of Smt.Reja Abdussalam, ITM College, Mayyil.	Acad.C
2023.074	Based on a representation from Kannur University Employees Union, resolved to convene a meeting comprising the Members of the Syndicate, Finance Officer and Controller of Examinations on 7 th February 2023 at 10.30 a.m to discuss matters related to own fund mobilisation and financial management.	Pl.D A
2023.075	The above minutes are read and confirmed.	

Sd/-

VICE-CHANCELLOR

