

KANNUR UNIVERSITY

MINUTES OF THE MEETING OF THE SYNDICATE (3/2023)
HELD ON 28th April 2023

Mode of Meeting : Syndicate Room
Date : 28th April 2023

Members attended:

1. Prof. Gopinath Ravindran (Vice-Chancellor)
2. Prof. Sabu A (Pro Vice Chancellor)
3. Smt. Nita Kumari, T, Secretary, Finance, Department (online)
4. Smt. N.Sukanya
5. Dr. T. P. Ashraf
6. Dr. A. Ashokan
7. Dr. K.T. Chandramohanan
8. Dr. P P Jayakumar
9. Dr. Rakhi Raghavan
10. Sri.M C Raju (online)
11. Sri. Pramod Kumar K.V.

Also present : Prof.(Dr.) Joby K Jose, Registrar (I/C)

KANNUR UNIVERSITY

Minutes of the meeting of the Syndicate held on 28th April 2023.

Item No	Subject	Section
2023.160	1) The Syndicate appreciated Prof (Dr).Sreejith.K, Prof Mahesh Kumar.P and Prof. Lissy V Mathew, for their co-operation and service extended to the Syndicate during their tenure as Members of the Syndicate. 2) Resolved to approve the following: a. Minutes of the meeting of the Selection Committee held online on 24/3/2023 for the promotion to the post of Professor in the Dept. of Malayalam, under Career Advancement Scheme. b. Minutes of the meeting of the Selection Committee held on 31/3/2023 for the appointment to the post of Assistant Director (on tenure basis) at MBA Centre, Nileshwaram. c. Minutes of the meeting of the Selection Committee held on 31/3/2023 for the appointment to the post of Course Director (on tenure basis) at University Teacher Education Centre, Mananthavady. d. Minutes of the meeting of the Selection Committee held online on 4/4/2023 for the promotion to the post of Professor in the Dept. of Mathematics, under Career Advancement Scheme. e. Minutes of the meeting of the Selection Committee held online on 24/4/2023 for the appointment to the post of Assistant Professor (on tenure basis) in the School of Legal Studies, Manjeshwaram.	Acad.
2023.161	Recommendation of the Standing Committee of the Syndicate on General Affairs held on 18/1/2023 regarding the fixation of allowance for all Honorary Directors. Deferred vide item No.2023.098. Approved.	Acad.B
2023.162	Ratifying the approval given by the Vice-Chancellor on the recommendation of University Promotion Committee held on 30/1/2023 and the select list published on 1/2/2023. Deferred vide item No.2023.127. Ratified.	Ad.A
2023.163	Request of the Principal, ITM College of Arts & Science, Mayyil, to suspend four programmes (B.A English, B.Com Computer Application, B.Sc Physics and M.Com) in the academic year 2023-24. Deferred vide item No.2023.133. Resolved to conduct enquiry by the Self Financing College Monitoring Committee for physically verifying the details regarding admission and responses from all stake holders.	Acad.A

2023.164	Constituting a Committee to review the current practice of giving different percentages of grace marks by different Universities and propose uniformity in awarding the same to the students who excel in various extracurricular activities.Deferred vide item No.2023.139. Resolved to constitute a Committee comprising of Dr.A.Ashokan, Member, Syndicate (Convenor), Dr.K.T.Chandramohanan, Dr.Rakhi Raghavan, (Members of the Syndicate), Director of Student Services, Director of Physical Education and Dr.Jithesh,K (Member, Academic Council).	Acad.D
2023.165	Explanation furnished by the Principal, Govt. College, Kasaragod, denying the complaint raised by Akhila Chandran.N during the time of admission to PG programme. Deferred vide item No.2023.144 Resolved to conduct a hearing with the then Principal-in-charge Dr.Remam, Govt. College, Kasaragod, the complainant Akhila Chandran.N. and Admission Nodal Officer, Govt. College, Kasaragod, by the Vice-Chancellor and Smt.N.Sukanya, Member, Syndicate.	SWC
2023.166	Submission from Sreeyesh.K, Reg.No.NA16AHIR045, for adding 4% sports grace marks to III Semester November 2017 and IV Semester May 2018 B.A Degree Examination. Deferred vide item No.2023.149. Resolved to grant permission with a fine of Rs.5,000/-(Rupees Five Thousand only).	EA-I
2023.167	Non-settlement of advance amount drawn by Dr.V.R.Dinkar, former Head, Dept. of Legal Studies, in connection with the installation of new version of Library Automation software – Soul 2.0. Deferred vide item No.2023.151. Resolved to write off the advance amount drawn by Dr.V.R.Dinkar, as he is no longer in service.	PI.D A
2023.168	Ratifying the action taken by the Vice-Chancellor in having sanctioned Rs.6,25,500/-(Rupees Six Lakh Twenty Five Thousand Five Hundred only) to Sri.Shanmughar Enterprises, Chatrapatti, towards the cost of Poly laminated covers supplied to the University. Ratified.	EG-III
2023.169	Ratifying the action taken by the Vice-Chancellor in having sanctioned Rs.6,00,000/- (Rupees Six Lakh only) to M/s.Fifty Plus Scientific Enterprises Pvt Ltd, Kochi, towards the cost of UV Vis Spectrophotometer (1 No) purchased for the Dept. of Botany, Mananthavady campus. Ratified.	PICO-A

2023.170	Reporting the action taken on the complaint received in connection with the appointment of Chief Superintendent and Senior Assistant Superintendent at Mary Matha Arts & Science College, Mananthavady. Noted.	Ex.CII
2023.171	Ratifying the action of the Vice-Chancellor in sanctioning additional allocation of fund Rs.5,00,000/- (Rupees Five Lakh only) to the Head of Account MH-72-372-002 Salary (Teaching) in the Budget estimates 2022-23 Ratified.	Fin.B
2023.172	Reporting the permission granted by the Vice-Chancellor for registering the University Under Section 80 G of Income Tax Act,1961 for receiving donations and issuance of receipt for claiming tax exemption U/s 80G. Noted.	Fin.C
2023.173	Request of the Chairman, Hira Charitable Trust, Mayyil to grant NOC to change the affiliation of ITM Mayyil to APJ Abdul Kalam Technological University from the academic year 2023-24 onwards. Resolved to reject the request on the ground of unverified claim that KTU is better than KU for affiliation.	Acad.A
2023.174	Re-arrangement of seats of B.Ed Optional subjects, without exceeding the total intake of 100, at Crescent B.Ed College, Madayipara, Kannur, for the academic year 2022-23. Granted.	Acad.A
2023.175	Recommendations/remarks in the Inspection reports for starting new courses/permanent increase of seats for the academic year 2023-24 in 32 affiliated colleges and to forward the proposals to the Govt. for sanction. Approved.	Acad.A
2023.176	Request of the Principal, Lourde Institute of Science and Technology, to change the programmes B.Sc Statistics and B.Sc Computer Science into B.Sc Hotel Management and Catering Science and B.Sc Computer Science with Artificial Intelligence and Machine learning, respectively from the academic year 2023-24. Resolved to grant permission to change B.Sc Computer Science programme as B.Sc Computer Science with Artificial Intelligence and Machine Learning with discipline specific elective courses. Further resolved to issue NOC for changing the B.Sc Statistics programme to B.Sc Hotel Management & Catering Service.	Acad.A

2023.177	Report of inspection conducted at Sree Narayana College of Management Studies, Periya regarding permanent increase of seats. Approved.	Acad.A
2023.178	Report of inspection conducted at Dr.A P J Abdul Kalam College of Professional Studies, Ulikkal, under the Rural Educational Development Trust, Kannur. Approved.	Acad.A
2023.179	Modified format of Inspection Report (Preliminary) with regard to starting of new colleges. Deferred for detailed study by the Standing Committee on Course in Affiliated colleges within one week.	Acad.A
2023.180	Request of the Principal, PKKM College of Applied Science, Mananthavady to disaffiliate B.Sc Electronics programme from the academic year 2023-24 onwards. Resolved to grant with requisite fee.	Acad.A
2023.181	Consider as to whether NOC from Govt. is to be insisted for granting Continuation of Provisional Affiliation for the programmes at Kerala Institute of Hospitality Management and also to fix the status of the college for payment of fees for Continuation of Provisional Affiliation. Resolved to grant Continuation of Provisional Affiliation without insisting NOC by the Govt. of Kerala as the college is an institution under the Dept. of Tourism, Govt. of Kerala. Also resolved to grant permission to remit affiliation and related fees at par with the Govt. institutions.	Acad.A
2023.182	Request of the Principal, NEST Institute of Humanities and Basic Sciences, Karivellur, regarding the change of the Complementary Course of B.A English programme. Resolved to grant with requisite fee.	Acad.A
2023.183	Collecting GST arrear amount from affiliated colleges for the academic years 2017-18 to 2020-21 so as to remit to SGST Dept. Resolved to grant permission to collect GST arrears amount from affiliated colleges for the academic years 2017-18 to 2020-21 by 30th September 2023 to avoid penal interest and disaffiliation, as the University's request to waive GST arrears has been rejected by the GST Dept.	Acad.A

2023.184	1. Insisting an Undertaking in an approved format, from the self financing/unaided colleges regarding the presence of adequate infrastructure for conducting the course and presence of adequate NET qualified faculty while applying for provisional affiliation/continuation of provisional affiliation. 2. Revision in the schedule of fee remittance for CPA to programmes in affiliated colleges. 1. Resolved to authorise the Self Financing College Monitoring Committee to submit recommendations so as to address the Govt. 2. Resolved to revise the schedule of fee remittance for CPA as follows; Last date without fine : 30th April. Last date with a fine of Rs.100/- : 15th May. With superfine : 16th May. Resolved to extend the date for the remittance of fee for CPA for this year up to 31st May 2023, without fine.	Acad.A
2023.185	Resolution No.4 passed by the meeting of the Senate held on 28/12/2022, with regard to granting re-admission to candidates in the same institution and complete the course, by allocating additional seats even if there is no vacancy in the batch concerned. Resolved to approve with a maximum limit of 10% of total seats, over and above the sanctioned strength.	Acad.C
2023.186	Consider the matter of submitting detailed proposal including financial commitment, with regard to the establishment of a new Teaching Dept. of Political Science in the University. Resolved to direct the Registrar and Finance Officer to prepare draft proposal.	Acad.C
2023.187	Granting permission for improvement of Internal Mark for B.A LL.B candidates of School of Legal Study Centre, Palayad (2016-21 batch). Resolved to reject.	Acad.C
2023.188	Enhancement of rate of fees charged for various services provided from Academic Branch. Resolved to enhance the rate of fees with a hike of 10%.	Acad.D

2023.189	Awarding first year sports grace marks to 56 PG students of various affiliated colleges without imposing fine for late submission of applications, as recommended by the Director of Physical Education. Resolved to exempt from remitting fine for late submission of applications for awarding first year sports grace marks to 56 PG students of various affiliated colleges.	Acad.D
2023.190	Fixing salary limit of temporary teachers while converting daily wage basis to hourly basis and vice versa in the same month. Resolved to fix the salary limit of temporary teachers of both daily wage and hourly basis as Rs.40,000/- for NET holders and Rs.30,000/- for non-NET holders.	Acad.F
2023.191	Placement/promotion of 11 Assistant Professors in 5 aided colleges to Assistant Professor Academic level 11,12 (pay scale of Rs.68900-Rs.2,05,500/- and Rs. 79800 – Rs.2,11,500/- under the CAS of UGC and the matter of delay in submitting proposals from certain colleges. Approved. (Appendix-I)	Acad.H
2023.192	Placement/promotion of 4 Assistant Professors Academic level 12 in 3 aided colleges to Associate Professor Academic level 13 A (pay scale of Rs.131400-Rs.2,17,100/- under the CAS of UGC and the delay in submitting proposals from certain colleges. Approved. (Appendix-II)	Acad.H
2023.193	Unifying rules for the appointment of Part-time Law Lecturers in Aided colleges and insisting qualifications as per UGC Regulations. Deferred for detailed study by the Standing Committee on Staff in Affiliated Colleges.	Acad.H
2023.194	Report of the Special Officer (LA) in the Execution Petitions 111/20 and 79/20 of Land Acquisition case LAR 400/11 and the Sub Court's order for attachment of vehicles and furniture at the District Collectorate. Resolved to request the Govt. for sanctioning a sum of Rs.7,29,25,570/- from the Plan Grant allocation to the University for settling the EP cases of judgment on land acquisition for avoiding the Court attachments. Also resolved to request the District Collector, Kannur, for taking steps to obtain four months extension with a provision to deposit the decretal amount in four instalments within the financial year 2023-24 to the Hon'ble Court.	Pl.D E
2023.195	Minutes of the meeting of the Building Committee held on 22/3/2023. Approved. (Appendix-III)	Pl.D E

2023.196	Condonation of shortage of attendance for 51 days in respect of Remia.K, Part-time Research scholar in History under the guidance of Dr.G.Premkumar with Kannur University Central Library as Research Centre. Resolved to condone the shortage of attendance with a fine of Rs.3,000/- (Rupees Three Thousand only.)	RDC-A
2023.197	Refund of amount remitted by Kannur District Panchayath for booking Athletic Stadium, Mangattuparamba, for conducting District Keralotsavam 2022. Resolved to refund the full amount as a special case.	DPE
2023.198	Recommendation of the five member committee constituted to study about the enhancement of Sports Affiliation fee, Food Allowance (DA) and Kit allowances for participation in the Coaching camps/Inter University championships and conducting and officiating charges of Inter Collegiate Tournament. Deferred for detailed study by the Standing Committee on Finance and General Affairs. Further directed the Director of Physical Education to submit data on collection and expected expenditure in the present rate and under proposed rate within one week.	DPE
2023.199	Effecting grace mark after publishing the result in case of delayed results. Resolved to grant permission for effecting grace mark.	ES-I
2023.200	Recommendation of the Standing Committee on Examination on the request received from the Principal, Mar Thoma College for Hearing Impaired for compassionate consideration while valuing the answer scripts of students with speech and hearing impairments. Approved.	EG-IV
2023.201	Ratification of publication of result and award of Degrees Resolved to ratify the result and to award Degrees.(Appendix-IV)	EG-I
2023.202	Refund of fee remitted through SBI Collect instead of SBI e-pay for I Semester Examinations Nov.2022 . Resolved to refund the fee.	EA-I
2023.203	University Examinations – Third valuation of revalued answer scripts – Recommendations of the Senate placed before the Syndicate for consideration. Referred to the Academic Council.	Ex.IX

2023.204	Recommendation of the meeting of the Standing Committee on Examination held on 7/3/2023 to exempt chief evaluation of internal assignment for UG/PG Private Registration programmes. Approved.	EX.CIII
2023.205	Recommendation of the meeting of the Standing Committee on Examination held on 7/3/2023 , approving the minutes of the hearing dated 2/2/2023 in connection with the complaint lodged by Smt.Sreeparvathi.I, Asst. Professor, Don Bosco Arts & Science College, Iritty, against Father Johnson Simethy, the Chairman, Board of Examiners and for suggesting appropriate action to be initiated against both the teachers on the matter. Resolved to approve the recommendation of the Standing Committee on Examination. Further resolved to issue warning letter to Smt.Sreeparvathi.I & Father Johnson Simethy	Ex.CII
2023.206	Furnishing reply regarding resolution No.5 passed by the meeting of the Senate held on 28/12/2022. Noted.	EG-I
2023.207	Approval of the engagement of Adv.R.Rajeev, for appearing before the Hon'ble Chancellor for personal hearing on behalf of Vice-Chancellor in connection with the show cause notice issued to him and the payment of Rs.30,000/- towards the legal charges to Adv.R.Rajeev. Ratified.	Ad.A
2023.208	Representation from Kannur University Employees' Union requesting to review the Syndicate resolution on item No.2023.120 dated 14/3/2023. Resolved to review the resolution No.2023.120 and resolved to constitute five member committee comprising Dr.A.Ashokan (Convenor), Dr.P.P Jayakumar (Member, Syndicate), Dr.Sreekanth, Associate Professor, Dept. of IT, Sri.Jayarajan.B.C, Joint Registrar, Sri.Sudhakaran.M, Deputy Registrar, in this regard. Further authorised the Vice-Chancellor to fix the terms of reference.	AD.A
2023.209	Recommendations of the Standing Committee on Course, Research, Library & Publications, on the requests received from the Students Union of various campuses for extending the working hours of the Campus Libraries and on the memorandum submitted by SFI State Committee demanding the functioning of University Libraries during 24 hours and setting up of Digital Libraries. Approved.	Ad.E

2023.210	Appointment of 5 Civil and 1 Electrical Engineering graduates as apprentices in Kannur University. Approved.	Ad.E
2023.211	Creation of additional post of Asst. on temporary basis in the Dept. of Information Technology, Mangattuparamba Campus. Approved hiring of one additional assistant for a period of one year or till further orders whichever is earlier. Final decision will be taken after conducting detailed study by the Standing Committee on General Affairs.	Ad.E
2023.212	Approve the reply to the Govt. letter seeking clarification on the proposal for amendment to the Kannur University Ordinances,1999 related to posts of Sweeper, Clerical Assistant, Section Officer and Office Superintendent. Approved.	Ad.A
2023.213	Official resolution No.9.74 moved by Dr.T.P.Ashraf, Member, Syndicate, and passed in the meeting of the Senate held on 28/12/2022 regarding UGC curricular framework and Credit system for U G Programme. Approved.	Acad.C
2023.214	Ratification of results approved and award of Ph.D Degrees to 7 candidates . Resolved to ratify the result and to award Ph.D Degrees. (Appendix-V)	RDC-B
2023.215	Re-arrangement of seats of B.Ed Optional subjects, at Rajeev Memorial College of Teacher Education, Mattanur, for the academic year 2022-23, without exceeding the total intake of 50. Granted.	Acad.A
2023.216	Admissibility and payment of Rs.25,000/- claimed by the Standing Counsel, Adv.I.V.Pramod, towards the legal charges for having appeared before the Hon'ble Chancellor at Raj Bhavan, Thiruvananthapuram. Approved.	Acad.H
2023.217	Proposal for starting self financing course entitled "Certificate Course on Technical Writing" to be conducted online during April/May 2023 submitted by the Head of the Dept, Dept. of Library and Information Science, Kannur University. Approved. Further resolved to discuss the title of the programme with the Vice Chancellor.	Acad.C

2023.218	Request of two students belonging to the differently abled category to change the mode of grace marks already awarded to them for the purpose of getting a pass in semester examinations on compassionate grounds. Deferred for detailed study by the Standing Committee on Examination.	Acad.D
2023.219	Conducting special examination for those NCC cadets who couldn't appear for V and VI semester UG and III and IV Semester PG Regular Examinations on account of their participation in Republic Day camp/Pre-Republic Day Camps and NCC Army attachment camps. Deferred for detailed study by the Standing Committee on Examination.	Acad.D
2023.220	Request of the Campus director, Managattuparamba campus for waiving of penal interest of Rs. 1,657/- imposed for the unutilised advance amount sanctioned to carry out the rain water harvesting work at Mangattuparamba Campus. Resolved to waive.	Pl.D E
2023.221	Ratifying the action of the Vice-Chancellor in having waived the penal interest. Ratified.	Pl.D E
2023.222	Minutes of the meeting of the Building Committee held on 25/4/2023. Approved.(Appendix-VI)	Pl.D E
2023.223	Reimbursement of Rs.57,742/- to the former Campus Director, Mangattuparamba Campus, spent over and above the advanced granted, regarding infrastructure development works at Mangattuparamba Campus in connection with NAAC Peer team visit. Deferred to the next meeting of the Syndicate. Necessary orders be placed before the Syndicate.	Pl.D E
2023.224	Ratification of publication of results and award of Degrees Resolved to ratify the result and to award Degrees. (Appendix-IV)	EG-I
	Items permitted by the Chair.	
2023.225	The Vice-Chancellor reported that the Hon'ble Chancellor, vide letter No.GS3-2781/2020 dated April 25, 2023, has been pleased to give assent to the proposal for amendment of Kannur University Ordinances,1999, related to the revision of Scale of Pay, Appointing authority and Method of Recruitment of Joint Registrar, Deputy Registrar, Assistant Registrar (Hr.Gr) and Assistant Registrar and the revised proposal for the amendment of the minimum qualification, age limit and method of recruitment of Finance Officer and Controller of Examinations in the University.	Pl.D A

2023.226	Resolved to authorise the Pro Vice-Chancellor and Sri.Pramodkumar.K.V, Member, Syndicate, to frame the guidelines for conducting promotion committees in aided colleges.	Acad.H
2023.227	Resolved to approve the panel of Subject Experts in various subjects for constitution of Selection Committees for the appointment of Asst. Professor/Associate Professor/Professor and for CAS promotions in the University.	Acad. B/ Acad.H/ AD.B
2023.228	Resolved to approve the minutes of the meeting of the Examination Monitoring Committee held on 16/3/2023 and 5/4/2023 . (Appendix-VII)	O/o CE
2023.229	Resolved to extend the term of Ms.V.K.Joyce as the Liaison Officer of the University at New Delhi, for a period of one year.	Ad.E
2023.230	Resolved to revise the criteria for award of marks in Selection Committee meetings for the appointment of Assistant Professor/Associate Professor/Professor in the University as follows: Research (Maximum 5 marks), Publication (Maximum 10 marks), Teaching ability (Maximum 10 marks), Language and Communication Competence (Maximum 5 marks), Inter Disciplinary and Domain Knowledge (Maximum 20 marks) Total (Maximum 50 marks).	Ad.B
2023.231	Resolved that internal evaluation of all semesters of UG and PG private registration programmes of 2022 admission shall be based on assignment.	SDE-I
2023.232	Considering the request of Kannur University Employees Sahakarana Sangham Ltd, resolved to grant permission to set up a prefabricated parlour in association with Milma Ltd, near the Student Amenity Centre, Thavakkara Campus subject to the strict compliance of Green Protocol. Further resolved to direct the Secretary/President of both Kannur University Employees Sahakarana Sangham Ltd and Kannur University Staff Welfare Co-op Society Ltd, to submit details regarding how green protocol be maintained.	Pl.D B
2023.233	The above minutes are read and confirmed.	

Sd/-

VICE-CHANCELLOR