



KANNUR UNIVERSITY

MINUTES OF THE MEETING OF THE SYNDICATE (8/2024) HELD ON 30.09.2024

Venue of meeting : Syndicate Room
Mode of meeting : Hybrid

Members attended:

1. Prof. K.K. Saju (Vice Chancellor)
2. Sri. Ajayan C, Additional Secretary, Higher Education
3. Smt. S.V. Kala, Special Secretary, Finance (Online)
4. Smt. N Sukanya
5. Dr. A Ashokan
6. Dr. K T Chandramohanan
7. Sri. Pramod Kumar K.V.
8. Prof. Anil Ramachandran
9. Prof.(Dr.) Thomas Monoth
10. Dr. Ismail Olayikkara
11. Sri. Anish Kumar K.P.
12. Sri. Vaishnav Mahendran
13. Prof. (Dr.) Anil Kumar Vadavathoor
14. Sri. Sajith Kumar P
15. Dr. Sukumaran M
16. Dr. K. Joseph Thomas
17. Dr. Sajitha P.K.
18. Prof. K. Gangadharan (Online)

Also present : Dr. Joby K Jose, Registrar

KANNUR UNIVERSITY

Minutes of the meeting of the Syndicate held on 30.09.2024

Item No	Subject	Section
2024.728	- Approval of the minutes of the Selection Committee held on 25-09-2024 for assessing the eligibility of Dr. Saraladevi K.L, Assistant Professor, Department of Music for placement as Associate Professor under the Career Advancement Scheme of UGC Regulations 2010. - Approval of Ranked List for the post of Office Attendants (Though Employment Exchange) based on the interview held on 25-09-2024 - Approval of Panel of Experts for Question Paper Setting recommended by various Boards of Studies for PG Programmes. - Approval of Panel of Experts for Question Paper Setting recommended by various Boards of Studies for UG Programmes Approved	AD F/ AD D O/VC
	REPORTING / RATIFYING	
2024.729	Reporting the matter of ratification obtained from Govt. regarding Shifting & Posting of Dr. Arun B, Asst. Prof. from School of Health Sciences to Dept. of Biotechnology & Microbiology, without obtaining prior sanction from Government. Ratified	AD F
2024.730	Reporting the action of Vice Chancellor in ratifying the continuance of Dr. Suvarna Sankar P.S., Assistant Professor, School of Physical Education and Sports Sciences as Ladies Hostel Warden, Mangattuparamba campus and fixing the present tenure of her appointment. Noted and ratified	AD B
2024.731	Ratifying the action taken by the Vice Chancellor in having filed a Writ Petition before the High Court of Kerala as per the Legal opinion received against the Show Cause Memo dated 6-7-2024 issued by the State Goods & Services Tax Dept, Kannur, regarding Non-remittance of GST Arrear of Affiliation & Administration fee. Ratified	ACAD A
2024.732	Reporting the increase of seats, granted at Naher Arts and Science College, Kanhirode and Sree Narayana College, Kannur for the academic year 2024-25, after levying an extra Fine of Rs. 5000/-. Noted	ACAD A
2024.733	Reporting the sanction of 5 additional seats in PWBD category by the Vice Chancellor for admission of PWBD students for the academic year 2024-25 in various Colleges. Noted	SWC
2024.734	Reporting the appointment of a faculty on hourly basis at the Department of Information Technology subject to maximum existing limit. Noted	AD G

2024.735	Ratifying the action of the Vice Chancellor in the extension of service of Biju V P, on the post of Electrician for a maximum period of 60 days at Payyannur Campus. Noted and ratified	AD D
2024.736	Reporting the action of the Vice Chancellor in having sanctioned an additional seat in the M.A. Economics programme at Government Brennen College, Dharmadam, Thalassery to accommodate Ms. Hiba K N, (a candidate 75% Hearing impaired & secured 80% marks in B.A. Economics Degree), on humanitarian grounds, in the PWBD category Noted	SWC
2024.737	Reporting the matter of approval of the appointment of Dr. Biju R K as Drawing and Disbursing Officer of PRNSS College, Mattannur for a period of 3 months w.e.f. 06.08.2024 to 05.11.2024 Noted	AD H
2024.738	Reporting the action of Vice Chancellor in having sanctioned the second instalment of advance deposit as detailed below to the account of Executive Engineer CPWD, Kannur Central Division, a) Rs.19,00,000/- for the work of construction of approach road from main gate to Women's hostel and from second gate at Mananthavady Campus" and b) Rs.15,00,000/- for the work of construction of retaining wall from main gate to women's hostel ,storm water drain, two numbers of gates" at Mananthavady campus. Noted and ratified	PLD D
2024.739	Ratifying the action of the Vice Chancellor in having sanctioned Rs.30,00,000/- to the Executive engineer ,CPWD ,Kannur Central Division as second instalment of advance deposit on account of the work of construction of open well , 18 numbers of semi permanent car sheds, fixing interlock with drainage, internal and external painting works and other related maintenance works including SITE of internal electrical installation , drinking water pump set and street light system , waste management system at staff quarters Dharmasala . Noted and ratified	PLD D
2024.740	Reporting the matter of approving the estimate of Rs.1,03,000/- (Rupees one lakh three thousand only) submitted by Ground Water Department Kannur for digging borewell near Men's Hostel at Mangattuparamba Campus and sanctioning payment of Rs.1,03,000/- to the District Officer, Ground Water Department, Kannur for ratification. Noted and ratified	PLD E
2024.741	Reporting the matter of sanctioning and transfer of an amount of Rs. 69,400/- to the account of the special officer (Revenue),KSEBL, Thiruvananthapuram as additional security deposit for enhancement of contract demand at Thavakkara Campus and forwarding the details/documents of remittance to the email address of the Special officer (Revenue), KSEBL, Thiruvananthapuram and to the Deputy chief Engineer, Electrical Circle ,Kannur to the Syndicate Noted and ratified	PLD E

2024.742	Reporting the formation of the Examination Monitoring committee (FYUGP) (Redressal Mechanism) at University level. Ratified the constitution of the committee. Further resolved to appoint Dr Chandramohan K T instead of Sri Pramod Kumar KV as a member of the Committee.	FYUGP																																	
	DEFERRED ITEMS																																		
2024.743	Considered the proposal for a hike in various fees related to Degree Certificate Sections. (Deferred to next Syndicate after detailed study by Standing Committee on Examination & Discipline vide item no.2024.652) Approved the proposal with the following corrections; PROPOSAL FOR REVISING THE SEARCH FEE FOR DEGREE CERTIFICATE & GRADE CARDS /MARKLISTS <table border="1"> <thead> <tr> <th>Particulars</th><th>Existing fee</th><th>Proposed fee</th></tr> </thead> <tbody> <tr> <td>After 1 year upto 2 years</td><td>190</td><td>300</td></tr> <tr> <td>After 2 year upto 3 years</td><td>310</td><td>400</td></tr> <tr> <td>After 3 year upto 4 years</td><td>400</td><td>600</td></tr> <tr> <td>After 4 year upto 5 years</td><td>480</td><td>800</td></tr> <tr> <td>After 5 year upto 7 years</td><td>880</td><td>1200</td></tr> <tr> <td>After 7 year upto 10 years</td><td>1220</td><td>2500</td></tr> <tr> <td>After 10 years</td><td>1220</td><td>4000</td></tr> </tbody> </table> PROPOSAL FOR REVISION OF FEE FOR DEGREE CERTIFICATE UNDER FASTRACK MODE <table border="1"> <thead> <tr> <th>Particulars</th><th>Existing fee</th><th>Proposed fee</th></tr> </thead> <tbody> <tr> <td>Within 3 months from the date of application for DC (with document)</td><td>1220</td><td>2500 Within 2 months from the date of submission of application for DC <u>No proof required</u></td></tr> <tr> <td>Applied within 3 to 6 months from the date of application for DC (with document)</td><td>615</td><td>1500 After 2 months from the date of submission of application for DC upto six months. <u>No proof required</u></td></tr> </tbody> </table>	Particulars	Existing fee	Proposed fee	After 1 year upto 2 years	190	300	After 2 year upto 3 years	310	400	After 3 year upto 4 years	400	600	After 4 year upto 5 years	480	800	After 5 year upto 7 years	880	1200	After 7 year upto 10 years	1220	2500	After 10 years	1220	4000	Particulars	Existing fee	Proposed fee	Within 3 months from the date of application for DC (with document)	1220	2500 Within 2 months from the date of submission of application for DC <u>No proof required</u>	Applied within 3 to 6 months from the date of application for DC (with document)	615	1500 After 2 months from the date of submission of application for DC upto six months. <u>No proof required</u>	EG VI
Particulars	Existing fee	Proposed fee																																	
After 1 year upto 2 years	190	300																																	
After 2 year upto 3 years	310	400																																	
After 3 year upto 4 years	400	600																																	
After 4 year upto 5 years	480	800																																	
After 5 year upto 7 years	880	1200																																	
After 7 year upto 10 years	1220	2500																																	
After 10 years	1220	4000																																	
Particulars	Existing fee	Proposed fee																																	
Within 3 months from the date of application for DC (with document)	1220	2500 Within 2 months from the date of submission of application for DC <u>No proof required</u>																																	
Applied within 3 to 6 months from the date of application for DC (with document)	615	1500 After 2 months from the date of submission of application for DC upto six months. <u>No proof required</u>																																	
2024.744	Considered the matter of approving the Draft Bylaw /Guidelines with regard to the Collection & Utilization of PTA Fund in Kannur University Teacher Education Centres. (Deferred for detailed study by the Standing Committee on Student Welfare vide item no.2024.654) Resolved to direct the committee to redraft the byelaw based on the general guidelines issued by Govt. of Kerala	DSS																																	
2024.745	Considered the proposal to give full status of a University Teaching Department to the Department of Law at Manjeswaram Campus. (Deferred for detailed study by Standing Committee on General Affairs and CRLP vide item no.2024.657) Resolved to seek detailed report from Head of the Department, School of Legal Studies	ACAD D																																	
2024.746	Considered the Proposal on the constitution of the Admission Directorate. (Deferred for detailed study by Standing Committee on Academic affairs, Higher education Reforms and Course in Affiliated Colleges and CRLP vide item no.2024.662)	SWC																																	

	Resolved to constitute admission directorate and to nominate Dr. R.K. Sunil Kumar as Director. Further resolved to entrust Dr. Thomas Monoth, Sri.Pramodkumar K V, Sri. Anish kumar K P, Prof. Anil Ramachandran (Syndicate Members) to prepare the draft guidelines within 2 weeks.	
2024.747	Considered the matter of Exemption of Smt. Gopika N V, Assistant Administration 'E' Section handling office matters related to the Syndicate of the University from the General transfer of Assistants between the Examination and Non – Examination branch (Deferred for detailed study by Standing Committee on General Affairs vide item no.2024.680) Resolved to modify the transfer norms by incorporating exemption in transfer to personal staff of Statutory Officers and Assistant dealing with Syndicate Section.	AD A
2024.748	Considered the request of Adv. I V Pramod, Standing Counsel to enhance the rate of legal charges payable to him. (Deferred for detailed study by Standing Committee on LegalAffairs vide item no. 2024.681) Resolved not to consider the request for the time being.	AD A
2024.749	Considered the matter of enhancing/ reducing/ sanction Permanent Advance to Departments/ Officers/ Branch Heads. (Deferred for detailed study by Standing Committee on Finance vide item no. 2024.683) Recommended to direct the Registrar to resubmit the proposal after considering various heads	AD C
2024.750	Considered the matter of approval of appointment of Sri. Abdul Ahad P as Assistant Professor of Physical Education at N.A.M. College Kallikkandy (Deferred for detailed study by Standing Committee on Staff in Affiliated Colleges vide item no.2024.684) Approved	AD H
2024.751	Considered the Formulation of norms regarding financial support to the members of faculty of Kannur University for attending National /International Seminars / Conference. (Deferred for study by Standing Committee on CRLP and frame norms for the same vide item no.2024.707) Approved	IQAC
	OTHER ITEMS	
2024.752	Considered the matter of nomination of Members to Reconstitute Faculties as per the Section 28 of the Kannur University Act 1996 and relevant provisions of the Kannur University First Statutes, 1998. Resolved to entrust Standing Committee on CRLP and Staff in Affiliated colleges to prepare the list of nominations	ACAD C
2024.753	Considered the Remarks of the Examination Branch and School of Life Long Learning, on the request of Amina Sherin M P (2016-19 batch BA English candidate) to grant her permission to retain her first 3 semester examination results under Regular stream and to permit her to continue her studies through Distance Education mode. Resolved to accept the remarks and not to grant permission	ACAD C
2024.754	Considered the matter of fixing Re-registration fees as well as Course wise Examination fees, to be levied from the 2009 admission to 2013 admission UG candidates, including the students under School of Distance Education, for the conduct of One Time Mercy chance Examination.	ACAD C

	Resolved to fix the re-registration fee as Rs.5000/- and course fee as Rs.2000/-	
2024.755	Considered the Proposal for amending the current Regulations of UG/PG programmes in affiliated colleges and PG programmes in the University Departments, regarding the Condonation of Shortage of attendance for third time during a particular programme, after levying special fee. Resolved to amend. Also recommended to fix the maximum days as that of first and second condonation and to fix special fee as Rs.2000/-	ACAD D
2024.756	Considered the proposal for starting PG Programme in Sanskrit in the University, approved by the BoS Sanskrit (Cd) and the Academic Council. Resolved to seek the comment from the Dean of language and literature.	ACAD D
2024.757	Considered the matter of granting condonation to Sri.Vijil C (Reg. No: B2ENCS4166), a B.Tech. student of the 2012 admission batch of Government Engineering College, Wayanad. Resolved to condone as a special case , with a fee of Rs.2000/-	ACAD D
2024.758	Considered, i) The Proposal submitted by Prof. (Rtd) AM Sreedharan, Honorary Director, for sanctioning ₹8,50,000/- towards the activities at Linguistic Diversity Study Centre, Kasaragod, by incorporating Contingency/Allowances, as resolved by the Syndicate held on 21.06.2024. ii) To consider the Expenditure of ₹3 lakhs, incurred by Prof. (Rtd) AM Sreedharan, Honorary Director, for the activities at Linguistic Diversity Study Centre, Kasaragod. Resolved to approve the proposal subject to availability of fund	ACAD D
2024.759	Considered the matter of granting NRI seats for the M.Sc. Biotechnology programme at the Department of Biotechnology and Microbiology, Palayad Campus. Resolved to grant NRI seats from the next academic year (2025-26) onwards.	SWC
2024.760	Considered the request of an Ex-service man to grant admission to the three year LLB programme at School of Legal Studies, Manjeswaram under Ex-service men quota. Permitted as a special case.	SWC
2024.761	Considered the Expenses of Rs.9084/- (objected by the Finance Branch), incurred by the Head, Dept of Management Studies, Palayad, in Connection with the MBA admission at the University Department/ Centres, for the academic year 2023-24. Resolved to entrust the Vice-Chancellor.	SWC
2024.762	Considered the matter of granting Sports Quota seats for various UG/PG programmes at the University Departments, as programme wise rather than the Department wise. Granted sports quota seats programme wise rather than Department wise.	SWC
2024.763	Considered the action of NAM College, Kallikkandy, in discharging a student, who've got allotment to M A English programme at the College, citing shortage of students. Resolved to conduct a hearing with the Principal and the Student on the	SWC

	matter by Standing Committee on Course in Affiliated Colleges	
2024.764	Considered the complaints received against the use of temporary building proposed by TKC Education & Charitable Society for running the new Wings Arts & Science College, Padanna, Kasaragod. Resolved to put aside the complaint since the agency has produced the legal document issued by the competent authority.	ACAD A
2024.765	Considered the matter of non-sanction of New programmes & permanent increase of seats in Government & Aided colleges under the University. Resolved to entrust the Vice Chancellor to address the matter to the Government.	ACAD A
2024.766	Considered the request of the Receiver, A W H Al Badar Special College, Payyanur to suspend the B.Sc. Psychology programme for the academic year 2024-25. Resolved to suspend with requisite fee.	ACAD A
2024.767	Considered the request of the Principal, Mary Matha Arts & Science College, Alakode, to suspend the B.Com. Computer application, B.Com. Co-operation, B.B.A. & B.A. English programmes for the academic year 2024-25. Resolved to suspend with requisite fee.	ACAD A
2024.768	Considered the request of Principal, Lasya College of Fine Arts, Pilathara, dtd 12-08-2024, to allow the students to take “Basic Techniques of Veena Playing” as Minor subject in FYUGP. Approved.	FYUGP Sp.Cell
2024.769	Considered the payment of Rs.39,688/- towards Refreshment charges, in connection with conduct of FYUGP Workshops by various Boards of Studies. Approved.	FYUGP Sp. Cell
2024.770	Considered the Payment of Rs.1,12,979/- to the End beneficiaries in connection with the KSHEC Workshop and Orientation programmes. Approved.	FYUGP Sp. Cell
2024.771	Considered the recommendation of the Department Council of zoology to appoint Prof. (Dr) Prasadani P K (Rtd.) as Visiting Professor in the Department of Zoology, Mananthavady Campus. Resolved to entrust the Vice-Chancellor to study the matter.	AD F
2024.772	Considered the remarks of AG Audit and the matter of granting CAS promotion to all eligible teachers of the University Teaching Departments reckoning their prior service in Govt./Aided Colleges, on the very date of joining Kannur University service, if all other criteria prescribed by UGC Regulations are fulfilled. Resolved to grant CAS promotion to all eligible teachers of the University Teaching Departments reckoning their prior service in Govt./Aided Colleges, on the very date of joining Kannur University service considering the Government Letter and to issue a UO in this regard .	AD F
2024.773	Re-consideration of the date of promotion of Dr. Prasadani P K, Professor (Rtd.), Dept. of Zoology, to the post of Professor in compliance with the Judgment in WPI No.21128 and clarification from the Government regarding granting promotion w.e.f. the date of joining, reckoning the prior service, Resolved to obtain legal opinion from the Standing Counsel. Also resolved to address the U.G.C on the matter.	AD F

2024.774	Considered the matter of granting first Time Bound Higher Grade to Sri. Ranjith V V, Assistant on 13.01.2021 in the scale of pay of 41300- 87000 with the benefit of fixation of pay under Rule 28A Part I KSR and the scale of pay of 43400-91200 with effect from 13.01.2023 with fixation of pay under Rule 30 part I KSR by reckoning his prior Military service. Granted.	AD A
2024.775	Considered the matter of sanctioning an amount of Rs. 54,94,358/-towards audit charges for the financial year 2022-23. Sanctioned.	AD A
2024.776	Considered the request of Dr. Manoj K.P., Former Director of Physical Education to release his Last Pay and Last Pay Certificate. Resolved to release Last Pay withholding the pay protection arrears.	AD B
2024.777	Considered the implementation of Government Order related to the restricted holiday admissible to employees belongs to Nadar community to celebrate Ayya Vaikunda Swami Jayanti. Approved.	AD B
2024.778	Considered the implementation of Judgment dated 07.06.2024 in the W.P.(C) 27891/2018, submitting proposal before the Government for creating part-time contingent posts and subsequent regularization of eligible casual sweepers . Resolved to address the Government.	AD C
2024.779	Considered the workloads submitted by the Head of the Departments for sanctioning additional posts for FYIMP. Resolved to sanction the post considering the workload.	AD G
2024.780	Considered the Explanation received from Sri. Nithin T, Assistant Professor (on tenure basis), Centre for Management studies, Mangattuparamba. Resolved to consider the explanation submitted by Nithin T and instruct him to comply with norms and decorum of the University. Also resolved to issue a warning letter to Sri.Nithin T.	AD G
2024.781	Considered the clarification submitted by the Head of the Department school of Legal studies Palayad on the appointment of Sri. Jishnu K, Assistant professor in Political Science on Hourly Wage basis. Resolved to approve the explanation submitted by the Head of the Department, School of Legal Studies.	AD G
2024.782	Considered the minutes of the meeting of the Standing Committee of the Syndicate on General Affairs, Office and Staff held on 04.09.2024 w.r.t. whether the holidays declared by the District Collector may be treated as holidays for teachers on tenure basis and for their appointment, service break and re engagement. Approved.	AD G
2024.783	Considered the nomination of University representative to the Governing body of the Nirmalagiri College. Deferred to the next Syndicate	AD H
2024.784	Considered the approval of appointment of 6 Assistant Professors in various Subjects at Sree Narayana college, Kannur. Approved.	AD H
2024.785	Considered the matter of final settlement of the advance sanctioned for conducting the Inter collegiate tournaments during the year 2020-21. Appendix I	DPE

	Resolved to settle the advance.	
2024.786	Considered the matter of approving the action of the Director of physical Education (i/c) in spending more than the estimated amount for the participation of Kannur University Volleyball (W) and Football (M) team in South Zone Inter University Tournaments to the year 2022-23. Approved.	DPE
2024.787	Considered the request of Sri. Kakkunnath Mahamood informing his willingness again to sell 107 cent of his land to Kannur University. Resolved to consider the request, provided the Government is ready to release the money for acquiring the said land.	PLD C
2024.788	Considered the reply to the audit objection of Accountant General Audit Report for the period 2012-13 regarding earth filling of low lying area for construction at Thavakkara Campus and Construction of Central Library for furnishing the reply to the AG's Audit report and the Govt. Approved.	PLD E
2024.789	Considered the matter of awarding work and issuing work order to the L1 Bidder Sri. Sadasivan K P ,GS Electricals for an amount of Rs.1,16,196.96/-(Including GST) for the work of supply and laying UG cable from feeder pillar panel to sports pavilion for swimming pool motor at Mangattuparamba Campus. Approved.	PLD E
2024.790	Considered the report of the Land Acquisition officer (Special Officer(LA)) regarding water scarcity at Mangattuparamba Campus. Resolved to consider the report and to entrust the campus administrative officer/ Campus Director to constitute a committee to look into the issue.	PLD E
2024.791	Considered the matter of approving the total expenditure amounting to Rs.1,23,791/- (Rupees One lakh twenty three thousand seven hundred and ninety one only) incurred by Dr. Reeja V, Campus Director, Nileswaram in connection with the exigency works prior to NAAC visit 2021 at Nileswaram Campus . Approved	PLD D
2024.792	Considered the matter of approving the total expenditure amounting to Rs. 1,30,081/- (Rupees One lakh thirty Thousand and eighty one only) incurred by the Campus Director, Payyannur Campus and ratification of the purchase of items without inviting quotations in connection with the infrastructure development works conducted at Payyannur Campus prior to NAAC peer team visit. Approved.	PLD D
2024.793	Considered the matter of sanctioning Rs.11,58,714.92/- (including GST), rounded to Rs. 11,58,715/- (for transaction convenience) to Sri. Ranjith RA, PWD contractor as the first and final payment for the work of water proofing treatment for the terrace of the administrative building, Thavakkara Campus. Approved.	PLD E
2024.794	Considered the matter of awarding work and issuing work order to Mr, Sivaram E, Jayanthi Electricals, Caltex junction, Kannur for "LT cable laying from 62.5 KVA DG set to admin building server room at Thavakkara Campus" for the quoted amount of Rs. 383214/- (including 18% GST) Approved.	PLD E

2024.795	Considered issuing work order to KV Yousuf, Reagent Systematic and Contractors, Kumbala, Kasaragod for the work 'Construction of Gas Cylinder storage room and Gas Pipe line works at 100 bedded Ladies Hostel Dharmasala Campus at an estimate of Rs.1,88,505/-(Rupees One lakh eighty eight thousand five hundred and five only) (inclusive of GST). Resolved to issue the work order.	PLD D
2024.796	Considered the matter of sanctioning of Rs.20,00,000/- (Rupees Twenty Lakh only) to CPWD as 2nd deposit for the work of 'construction of security cabin, compound wall, retaining wall, replacing damaged flooring, painting works etc.,' at Kasaragod Campus. Approved.	PLD D
2024.797	Considered the proposal prepared by Prof. Anil Ramachandran, former Director, Research and Development Cell and submitted by IQAC regarding the conduct of convocation in Kannur University. Resolved to entrust Standing Committee on General affairs for detailed study.	PLD B
2024.798	Considered the demand of the Students related to Hostel fee. Resolved to entrust Standing Committee on Student welfares for detailed study.	PLD B
2024.799	Considered the draft agreement for running the stationary shop in the first floor of Student Amenity Centre, adjacent to Room no.107, by Kannur University staff Co op Welfare Society Ltd. No.4442 and top fix the rent towards service charge. Resolved to approve the draft agreement. Also entrusted the Engineering wing to fix the rent. The centre to commence operations as per conditions laid down in the MoU only after the same is executed.	PLD B
2024.800	Considered the matter of sanctioning payment to M/S SIDCO Sales Emporium, Kannur towards the cost of furniture purchased for the Centre for Management Studies, Mangattuparamba Campus. Approved.	PICO A
2024.801	Considered the matter of sanctioning payment to M/S Govt. Wood Workshop (Kerala SIDCO), Calicut towards the cost of furniture purchased for the canteen at Nileshwaram Campus Approved.	PICO A
2024.802	Considered the matter of approving the expenditure of Rs.7,18,232/-, sanctioning re-imbursement of Rs.3,232/- and final settlement of advance drawn of Rs.7,15,000/- by Sri.Rahul B Asok, AR II, PLD with regard to the purchase of new car for the use of Vice Chancellor. Approved.	PICO A
2024.803	Considered the request of M/s COMPUTER CARE, Computer Care building, Kannur for Renewal of the comprehensive Annual maintenance contract of 149 ACER desktop computers installed in the Kannur University. Approved.	PICO B
2024.804	Considered the matter of imposing penal interest on Dr. Soorej M Basheer, Head of Department of Molecular Biology for the delayed submission of bills and vouchers for the settlement of advance of Rs. 25,970/- availed for the subscription of journals for the year 2020-21.	PICO B

	Resolved to address the Government in the matter.	
2024.805	Considered the matter of condonation of Shortage in attendance in respect of Krishnakumar E P, Research Scholar in Political Science who has submitted his PhD final thesis. Resolved to condone with requisite fee.	RDC
2024.806	Considered the matter of granting third extension of six months from 01.06.2024 to 30.11.2024 to Muhammad Kunhi M P P, Research Scholar in Arabic for submission of his Ph.D. final thesis. Resolved to grant extension with requisite fee.	RDC
2024.807	Considered the matter of, (1) granting extension of six months from 01.07.2022 to 31.12.2022 as recommended by the DRC due to covid-19 Pandemic, (2) granting second extension of six months from 01.01.2023 to 30.06.2023 by levying a fine/fee of Rs.15,000/- and (3) granting of additional relaxation of two (2) years as allowed to all female scholars as per UGC Ph.D. Regulations,2022 and as per U.O. No. RD/C1/6748/2022 Dated 08.02.2023) for the period from 01.07.2023 to 30.06.2025 to Anupama R V, Full Time research scholar in Life Science , for the submission of her Ph.D Final thesis. Resolved to grant with requisite fee.	RDC
2024.808	Considered the matter of condonation of shortage of attendance in respect of Shakina T, Research scholar in Anthropology who has submitted her Ph.D final thesis. Resolved to condone with requisite fee.	RDC
2024.809	Considered the matter of shortage of attendance in r/o Rinoj PK, Research Scholar in Management studies who has submitted his Ph.D. final thesis. Resolved to condone with requisite fee.	RDC
2024.810	Considered the matter of ratifying the action of engaging 25 Data Entry Assistants on daily wage basis at the Valuation Camps of various Examinations held at different centres and sanctioning of ₹ 3,80,100/- (Rupees Three Lakh Eighty Thousand and One Hundred Only) as wagesto them. Ratified and Approved.	EG 1
2024.811	Considered the disbursement of special allowance to the 30 university Employees who have attended duty as Camp Officers/ComputerOperators in the evaluation camps of various examinations held at various centers and to sanction them ₹ 2,34,800/- (Rupees Two Lakh Thirty Four Thousand and Eight Hundred Only). Approved.	EG 1
2024.812	Considered the Minutes (item No. IV(13)) of XXVIII meeting of Academic Council dated 25.06.2024 regarding the matter of fixing the criterion for the appointment of Examination Inspection Squad members and representation from KPCTA on the grievances on the formation of Examination Inspection Squad. Deferred for detailed study by the Standing Committee on Examination and Discipline.	EXC III
	Considered the approval of the expenditure for an amount of Rs.8,61,710/- (Rupees Eight Lakh Sixty One Thousand Seven Hundred and Ten Only) spent by the Principals/Chief Superintendents towards the conduct of various University Examinations, and to consider the reimbursement of the amount of	

2024.813	Rs. 1,23,450/- (Rupees One Lakh Twenty Three Thousand Four Hundred and Fifty only) to the respective Principals/ Chief Superintendents after settling an amount of Rs. 7,43,500/-(Rupees Seven Lakh forty Three Thousand and five Hundred Only) already advanced . Approved.	EAC I
2024.814	Considered the matter of late submission of application by 18 students of UG programmes of St.Pius X College Rajapuram for effecting I year NCC grace mark awarded to them for 2022-23 along with the fine to be levied per student. Approved with a fine of Rs. 800/- per student	EA I
2024.815	Considered the matter of granting permission to purchase stationery items for a total estimated cost of Rs.2,39,194/- (Rupees two lakh thirty nine thousand one hundred and ninety four only) from Kerala State Co- operative Consumer's Federation Ltd. (CONSUMERFED). Permitted.	EG III
2024.816	Considered the matter of placing printing order to C-apt, Kozhikode to print and supply various forms and registers required at the Examination Branch at an estimated cost of Rs.3,47,440.68/-. Approved.	EG III
2024.817	Considered the matter of according legal validity for the digital copies of Tabulation Registers in the light of the legal opinion received from the University Local Legal Advisor and approving the said copies as authentic documents in the University w.e.f. 01.11.2023. Approved.	EG III
2024.818	Considered the request of Smt. MUFEEDA T K (NK16AEGR015) for changing the name in the university records as per Gazette notification. Resolved to reject the request.	EA II
2024.819	Considered the matter of late submission of application by RAWAH MUHAMMED TK (Reg. No. NM21AHIR023) for effecting art grace mark to second semester April 2022 BA degree examination and to fix the late fee for the same . Resolved to effect the arts grace mark with a fine of Rs. 5000/- (Rupees Five Thousand only).	EA II
2024.820	Considered the matter of placing Print Order to Hitech Print Systems Limited, Hyderabad for the printing and supply of 5 lakh numbers of barcoded answer booklets at the rate supplied earlier (Rs.5.04/booklet (inclusive of all admissible taxes) strictly as per the approved artwork, specification and subject to the terms and conditions as mentioned in the agreement and Print Order dated 21.12.2022 Approved.	EG III
2024.821	Considered the matter of sanctioning payment of Rs.1,04,580/- (Rupees one lakh four thousand five hundred and eighty only) to Kerala State Co-operative Consumer's Federation Ltd. (CONSUMERFED) towards the cost of stationery items supplied to the University. Approved.	EG III
2024.822	1.Considered the matter of revision of results already published i/r of SN College Kannur due to uploading of unnecessary IA marks for viva voce and hence error occurred in the IV semester Regular Examinations of the M.Sc. Mathematics (Multivariate Calculus & Mathematical Analysis Modelling and Simulation, Financial Risk Management) programme of 2020-22 ,2021-23 batches	EP V

	2. Reporting the matter of releasing the results of 2022-24 batch by withdrawing /deleting the unnecessary IA marks uploaded from the colleges Deferred for detailed study by the Standing Committee on Examination and discipline. Also entrusted the Controller of Examinations to give a detailed proposal to Vice-Chancellor in this regard.	
2024.823	Considered the Payment to security printing press towards printing of question papers. Approved.	O/o CE
2024.824	Considered the matter of furnishing reply to the Principal Secretary, Higher Education (K) Department on query regarding the details of responsible person in charge of second semester M.Phil answer scripts of Smt. Chitra Gangadharan, student of M.Phil (English) 2005-06 Batch, which was lost irrecoverably and the action taken, initiated against those responsible. Resolved to constitute a committee with three members (Sri Anish Kumar K.P, Dr. Anil Ramachandran (Syndicate members) and Deans of Faculty in Language and Literature) to study the matter and submit the report.	EP IV
2024.825	Minutes of the meeting of Examination Monitoring Committee [EMC] held on 05.09.2024 Approved. Appendix II	O/o CE
2024.826	Considered the matter of ratifying the action of the University Union 2022-23 not inviting quotation on the item cultural programme in connection with the conduct of Youth Summit at Peoples Co-operative Arts & Science College, Munnad. Entrusted the D.S.S to submit a detailed report on the matter.	DSS
2024.827	Considered the matter of settlement of advance Rs.1,95,000/- (Rupees One Lakh Ninety Five Thousand Only) drawn in connection with the participation of University Team in 37th Inter University National Youth Festival held at Punjab Agricultural University, Ludhiana, Punjab and the approval of expenditure of Rs.2,34,453/- (Rupees Two Lakh Thirty Four Thousand Four Hundred Fifty Three Only) Resolved to settle the advance.	DSS
2024.828	Considered the matter of the withdrawal of the Group Personal Accident Policy for the Regular students of Kannur University and refund of premium amount collected from the Affiliated Colleges/Campuses. Resolved to refund the premium amount collected from the Affiliated Colleges/Campuses. Also resolved to enforce the Group Personal Accident Policy from 2025-26 admission onwards.	DSS
2024.829	Considered the remarks / clarification of Prof. Anil Ramachandran, regarding the fixation of Financial Assistance to the student beneficiaries of Earn While You Learn scheme. Approved.	DSS
2024.830	Considered the matter of Signing of Memorandum of Understanding (MoU) between Kannur University and Gulati Institute of Finance and Taxation (GIFT), Thiruvananthapuram. Approved.	IQAC
2024.831	Considered the matter of Signing of Memorandum of Understanding (MoU) between Kannur University and the Institute of Company Secretaries of India (ICSI) Approved.	IQAC

2024.832	Considered the matter of granting admission to eligible candidates pursuing regular programmes at Kannur University and other Educational Institutions for Private registration Programmes other than those presently undergoing, without producing Transfer Certificate for admission. Approved.	SLL
2024.833	Considered the matter of seeking report on AKPCTA application regarding transfer of Aided College teachers under corporate Managements. Deferred for detailed study by Standing committee on Staff in Affiliated colleges.	AD H
2024.834	Considered the proposal for starting MBA (Executive) programme (Evening Batch) under self financing mode at Department of Management Studies, Thavakkara campus with administrative support from School of Lifelong Learning. Approved.	SLL
2024.835	Considered the draft reply on KSAD Audit Report 2022 – 23 – Paragraph 1- 3- 22 related to Recognition/ Equivalency of Private Registration Programmes. Approved.	SLL
2024.836	Considered the matter of approving the formalities carried out on the complaint filed by Bajula, Kannur with regard to the judgement of dance competitions conducted in connection with the Kannur University Kalolsavam. Approved the formalities.	DSS
2024.837	Considered the Compliance of Judgement of the Hon'ble High court of Kerala in WPC No. 28944,28902,28966,28788 of 2014 and 33946 of 2022 dated 04.07.2024 to issue B Ed degree certificate and Marklist. Resolved to comply with the Judgement.	EP III
2024.838	Considered the Explanations received from the Colleges with regard to the low percentage of Attendance of Teachers in the V Semester Nov. 2023 Valuation Camp. (Deferred for detailed study by the Standing Committee on Examinations and Discipline.) Deferred to the next Syndicate.	EXC II
2024.839	Considered the report on the receipt of Eight State NSS Awards for the year 2022-23 including the one for the Best University, by Kannur University. Noted and appreciated.	DSS
2024.840	Considered the matter of granting permission to 19 ST and 1 SC candidates to remit their registration fee of Rs 4000 in two equal instalments in the light of their representation requesting for reduction of the registration fee to Rs 2000 for enrolling B A Political Science programme under Private Registration 2024-25. Resolved to grant permission to remit Private Registration fee in 2 Instalments one at the time of admission and other by 31/03/2025.	SLL
2024.841	Considered the matter of ratifying the action of the Kannur University Union 2022-23 changing the venue of the Valedictory Function from Govt. Brennen College, Thalassery to Mangattuparamba Campus, Mangattuparamba without obtaining prior permission from the University. Ratified.	DSS
2024.842	Considered the creation of Trade Instructor post with ITI diploma qualification on hourly basis at Department of Wood Science and Technology	AD A

	Resolved to entrust Registrar to examine the possibility of replacing of Government sanctioned Office Attendant post to Trade Instructor.	
2024.843	Considered the matter of fixing of fee for Examination and other examination related purposes for four FYIMP programmes commenced from the academic year 2024-25 at the university departments. Resolved to entrust the Vice Chancellor to take appropriate decision after detailed study by the Standing Committee on Examination and discipline and Finance.	EG I
2024.844	Considered the matter of ratification of publication of results and Award of Degrees. Ratified and approved Appendix III	EG-I
2024.845	Considered the matter of ratification of results approved and award of Ph.D degrees to 5 candidates. Ratified and approved Appendix IV	RDC
2024.846	Considered the Remarks dated 07.08.2024, received from the Head, Dept. of Law, Kannur University on the matter of starting a new Law College under Kannur University. Deferred for detailed study by the Standing Committee on Academic affairs, Higher Education Reforms and Course in Affiliated Colleges.	ACAD A
2024.847	Considered the decision of the Bar Council of India to fix Moratorium for granting Affiliation sanction to new Centres of Legal Education, forwarded by the Government, vide letter dated 19.08.2024. Deferred for detailed study by the Standing Committee on Academic affairs, Higher Education Reforms and Course in Affiliated Colleges.	ACAD A
2024.848	Considered the approval of appointment of Sri. James Siby as Assistant Professor in the Department of Hindi at St. Pius X College, Rajapuram. Deferred for detailed study by the Standing Committee on Staff in Affiliated Colleges.	AD H
2024.849	Considered the matter of transferring the work of updation of Plan Space portal of Govt. from PI D branch to Finance branch of the University. Deferred for detailed study by the Standing Committee on Finance and Standing Committee on Works and Planning.	PLD C
2024.850	Considered the request (dated 16.08.2024) of Adv.I.V.Pramod, Standing Counsel of Kannur University on the matter of appearing in the High Court for Writ Petitions W.P I No.22907/2023 & W,PI No 23743 of 2023, filed against Kannur University. Resolved to engage Adv. V.V Asokan as Senior Counsel.	ACAD A
2024.851	Considered the Placement/promotion of 13 Assistant professors to Academic Level 11 & 12, in the pay scale of Rs.68,900 /- - Rs.2,05,500/- - and Rs.79,800/- - Rs. 2,11,500/- under the CAS of UGC. Approved. Appendix V	AD H
2024.852	Considered the promotion of Dr. Sabu Sebastian, Associate professor of Nirmalagiri College, Kuthuparamba from Academic Level 13 A to 14 (Professor) (pay scale of Rs.1,44,200/-- Rs.2,18,200/-) under CAS of UGC. Approved.	AD H
2024.853	Considered the first bill of Rs. 1,90,000/- (dated 21.08.2024) received from Adv.V.V.Asokan, Iyer & Iyer Advocates, Kochi for appearing in Writ Petition W.PI No. 29534 of 2024 on behalf of Kannur University.	ACAD A

	Approved.	
2024.854	Considered the Report submitted jointly by the Development officer and finance officer in tune with the resolution of the Syndicate on item no. 2024.663 dated 22/08/2024 regarding additional hostel accommodation for UG/PG students (Boys) studying at Mangattuparamba Campus for the academic year 2024-25. Resolved to entrust Sri.Anish kumar K.P and Dr.Anil Ramachandran to study the matter and submit detailed report.	PLD B
2024.855	Considered: (1) the Report of Inspection (dated 14.08.2024) held at Don Bosco Arts & science College, Angadikkadavu, for starting of new programmes during the academic year 2024-25 (2) The Request (dated 13.09.2024) of the Principal, Don Bosco Arts & Science College, Angadikkadavu regarding commencement of two new programmes Approved Inspection Report. Also resolved to entrust the Vice-Chancellor to take appropriate decision.	ACAD A
2024.856	Considered the matter of Refund of fee of Rs.1,85,625/- to the 19 students, who discontinued their course at various Teaching Departments of the University in the academic year 2024-25. Approved.	SWC
2024.857	Considered the matter of seeking clarification from the Chairpersons of the Board of Studies for their absence in the KSHEC Question Bank formation Workshop held on 03.09.2024. Resolved to seek explanation from the Chairpersons of the Board of Studies.	FYUGP Sp. Cell
2024.858	Considered the request of the Deputy Librarian (i/c) for the sanction of Rs.5,69,110.50/- to Allied Publishers Subscription Agency, Bengaluru towards the renewal of subscription of ProQuest Academic Complete & Library Thing Book Cover Widget Package for HGCL, Thavakkara, for one year from September 2024 to August 2025. Approved.	PICO B
2024.859	Considered the matter of fixing of fee for Examination and other examination related purposes for FYUG programmes commenced from the academic year 2024-25 at the affiliated colleges. Resolved to entrust the Vice Chancellor to take appropriate decision after detailed study by the Standing Committee on Examination and discipline and Finance.	EG 1
2024.860	Considered and approve the payment of Bills for an amount of Rs.3,29,902/- (Rupees Three Lakh Twenty nine Thousand Nine Hundred and Two only) from EAC II Section and payment of bills for an amount of Rs.30,92,115/- (Rupees Thirty Lakh Ninety two Thousand One Hundred and Fifteen only) received from EAC III Section, being the payment of remuneration to teachers in connection with Centralised Valuation Camp duty. Approved.	EAC II
2024.861	Considered the proposal for funding assistance from Government for establishing Kannur University Centre for Skill Development Course and career Planning 9KU-CSDCCP) at Thavakkara Campus. Approved.	PLD C

2024.862	Considered the implementation of the K-REAP Software from academic year 2024-25 and to approve the report submitted by the Director, IT Directorate & Computer Programmer based on the hands on Training held at Pune. Approved.	SWC
2024.863	Considered the matter of adjusting savings Rs.45,82,590/-) with CPWD from eight different works assigned to CPWD against 1. Completed work of KUCL furnishing (Rs. 8,73,609/-) 2. Ongoing work of construction of ladies hostel at Payyannur Campus (Rs. 37,08,981/-) Approved.	PLD D
2024.864	Considered the matter of approval of the Budget proposal (expenditure) for Kannur University Union Activities 2024-25 submitted by Kannur University Union 2023-24 Approved.	DSS
2024.865	Considered the matter of ratifying the action of the Kannur University Union 2022-23 re appropriating the amount allocated for various items for Kannur University Arts Festival 2023-24 and the request of the Chairperson / General Secretary, Kannur University Union 2022-23 to waive off the penal interest/fine to be imposed on the late submission of bills / vouchers Kannur University Arts Festival 2023-24. Deferred for detailed study by Standing committee on Student Welfare.	DSS
2024.866	Considered the matter of approval of appointment of Dr.Thejaswi D Nair as Assistant Professor of English at NAS college, Kanhangad. Resolved to entrust the Vice-Chancellor to take appropriate decision after government level hearing.	AD H
2024.867	Considered the matter of ratification of publication of results and Award of Degrees. Ratified and approved. Appendix VI	EG I
2024.868	Considered the Reports of Inspection conducted at Chinmaya Arts & Science College for Women, Chala and Concord Arts & Science College, Muttanur, with regard to starting of New programmes, Permanent increase of seats for the academic year 2024-25. Approved Inspection Report. Also resolved to entrust the Vice-Chancellor to take appropriate decision.	ACAD A
2024.869	Considered the Report of Inspection conducted on 23.09.2024 at WMO Imam Gazzali Arts & Science College, Koolivayal, Wayanad regarding starting of new Programmes. Approved Inspection Report. Also resolved to entrust the Vice-Chancellor to take appropriate decision.	ACAD A
2024.870	Considered the requests of the students for admission at UG programmes in various Colleges. Rejected.	SWC
2024.871	Considered the Legal Opinion of the Standing Counsel regarding returning the Fine amount collected from the Malabar Educational Charitable Trust, Kannur in the view of the Judgment of WA(1) and 227 of 2019. Deferred for detailed study by Standing Committee on Legal Affairs.	ACAD A
2024.872	Resolved to insist Report on Transfer of Charge (RTC) on every transfer of charge account of availing leave, transfer, promotion etc. to ensure flawless working of the office. Every officer/Teacher of the University on the scale of pay of Rs.51400-110300 and above have to submit RTC signed both by the relieved and relieving officers on the same day of Transfer of charge with	AD A

	copies to the Branch head, Registrar and the Finance Officer. Rules under article 81(a) of the Kerala Financial Code Volume I will <i>mutatis mutandis</i> will be applicable to the officers/Teachers of the Kannur University and the word Accountant General will be substituted with the words Finance Officer. KFC Form -7 with necessary changes be made applicable in the University. Appendix VII													
2024.873	Resolved to recall Campus Administrative Officers (CAO) and reinstate the post of Campus Directors (CD) in the Mangattuparamba and Palayad Campuses for ensuring better academic coordination among the teaching departments within the campuses, which is very important of NAAC/NIRF/Placement of Students and strengthening the PTA and alumni activities in the departments. Further resolved that the existing Campus Administrative Officer in the Palayad Campus be recalled to the University headquarters and the CAO of Mangattuparamba Campus be relieved from the duties of CAO and posted as Dy. Registrar of Directorate of Physical Education. The Assistants in the concerned Departments be retained.	AD A												
2024.874	Resolved to invite options from permanent Assistants for appointment in the Departments and Campuses. In the absence of sufficient persons, junior most Assistants be transferred to Departments/campuses for a period of minimum two years. Further resolved to appoint Assistants in cost sharing/self financing departments from the income generated by centre.	AD A												
2024.875	The Syndicate appreciated the efforts of the officers involved in securing the Biodiversity Award for 2023-24 for the University.													
2024.876	Considered the following I. Reassess the number of Security Guards required and engaged in various Campuses and University Headquarters and examining the possibility of outsourcing Security Service over and above the sanctioned posts. II. Examining the possibility of outsourcing housekeeping service and gardening works over and above the sanctioned posts. Deferred for detailed study by Standing Committee on General Affairs, Office and Staff.	AD C												
2024.877	Considered the matter of bringing the existing University Study Centres under the supervision of the Teaching Department concerned as mentioned below: <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Sl. No.</th><th>Study Centres</th><th>Supervising Departments</th></tr> </thead> <tbody> <tr> <td>1.</td><td>Centre for Management Studies</td><td>Department of Management Studies</td></tr> <tr> <td>2.</td><td>IT Education Centre</td><td>Department of IT</td></tr> <tr> <td>3.</td><td>Teacher Education Centres</td><td>Department of Pedagogical Sciences</td></tr> </tbody> </table> Approved.	Sl. No.	Study Centres	Supervising Departments	1.	Centre for Management Studies	Department of Management Studies	2.	IT Education Centre	Department of IT	3.	Teacher Education Centres	Department of Pedagogical Sciences	ACAD D
Sl. No.	Study Centres	Supervising Departments												
1.	Centre for Management Studies	Department of Management Studies												
2.	IT Education Centre	Department of IT												
3.	Teacher Education Centres	Department of Pedagogical Sciences												
2024.878	The above minutes are read and confirmed.													

Sd/-
VICE-CHANCELLOR