



KANNUR UNIVERSITY

MINUTES OF THE MEETING OF THE SYNDICATE (02/2025) HELD ON 14.02.2025

Venue of meeting : Syndicate Room
Mode of meeting : Hybrid

Members attended:

1. Prof. K.K. Saju (Vice Chancellor)
2. Smt. S.V. Kala, Special Secretary, Finance Dept. (Attended online)
3. Sri. Rajesh M, Joint Secretary, Higher Education Dept.
4. Smt.Sukanya N
5. Dr. A Ashokan
6. Dr. K T Chandramohanan
7. Sri. Pramod Kumar K.V.
8. Prof.(Dr.) Thomas Monoth
9. Dr. Ismail Olayikkara
10. Sri. Anish Kumar K.P.
11. Sri. Vaishnav Mahendran
12. Prof. (Dr.) Anil Kumar Vadavathoor (Attended online)
13. Sri. Sajith Kumar P
14. Dr. K. Joseph Thomas
15. Dr. Sajitha P.K.
16. Dr. Sukumaran M
17. Prof. K. Gangadharan (Attended online)

Also present :

- 18) Dr. Joby K Jose, Registrar

KANNUR UNIVERSITY

Minutes of the meeting of the Syndicate scheduled to be held on 14.02.2025

Item No	Subject	Section
2025.016	Considered the following: 1) Minutes of the Selection Committee meeting for the post of Finance Officer held on 30.01.2025 as per Notification No. ADMIN/Ad-A2/11507/2022 dated 05.12.2024. 2) Minutes of the Selection Committee meeting for the post of Field Assistant (temporary appointment through Employment Exchange) held on 27.01.2025 in hybrid mode. 3) Minutes of the Selection Committee meeting for the post of Asst. Executive Engineer – Civil (on deputation) held on 27.01.2025 in hybrid mode. 4) Minutes of the Selection Committee meeting for the post of Executive Engineer – Civil (on contract) held on 27.01.2025 in hybrid mode. Approved.	Admn
	REPORTING / RATIFYING	
2025.017	Considered the matter of ratification of results approved and award of Ph.D Degrees to 12 candidates Approved and ratified. (Appendix I)	RDC B
2025.018	Considered the matter of ratification of publication of results and Award of Degrees Approved and ratified. (Appendix II)	EG I
2025.019	Ratification of the action of the Vice chancellor in having sanctioned an amount of Rs.2,45,394/- (Rupees Two lakh forty-five thousand three hundred and ninety-four only) to Kalliassery Vanitha Press Workers Vyavasaya Sahakarana Sangam Ltd. towards the charges for binding tabulation registers. Approved and ratified.	EG III
2025.020	Considered the matter of ratifying the action of engaging 21 Office Attendants and 3 Sweepers on daily wage basis at the Valuation Camps of various Examinations held at different centres and for sanctioning of ₹ 2,85,720/- (Rupees Two Lakh Eighty-Five Thousand Seven Hundred and Twenty Only) to them. Ratified.	EG I
2025.021	Reporting the action taken by the Vice-chancellor in having sanctioned Rs.43,000/- (Rupees Forty-Three Thousand only) towards the payment of Special Allowance/incentive to staff members who were engaged in examination special cell with the work related with conduct of valuation camps and to conduct	EG I

	examinations. Noted and ratified.	
2025.022	Reporting the matter of Additional allocation of Rs.4,00,000/- to h/a MH 16- 316-010 'Remuneration to Guest Lectures in the Budget Estimates 2024-25—for ratification. Ratified.	FIN B
2025.023	Reporting the matter of sanction and release of ₹20,06,000/- (Rupees Twenty Lakh Six Thousand) to M/s KELTRON, Trivandrum towards AMC & server hosting of File Flow Management System (FFMS/DDFS) for the period from 11.06.2024 to 10.06.2025 Noted and ratified.	IT D
2025.024	Reporting the action of the Vice Chancellor in having sanctioned the Payment Rs.1,09,873/- (Rupees One Lakh Nine Thousand Eight Hundred and Seventy-Three only) to M/s BSNL towards the charges of 1 Gbps National Knowledge Network connectivity at Thavakkara Campus. Noted and ratified.	PLD B
2025.025	Reporting the action of the Vice Chancellor in having sanctioned an amount of Rs.9,70,644/-(Nine Lakh Seventy Thousand Six Hundred and Forty Four only),i.e 10% of the total estimate amount to Dsitric Nirmithi Kendra, Kasaragod as mobilization advance from the credited amount of 30% of the estimated cost of Rs. 97,06,440/- from PFC and the related matters dealt with (with DNK and PFC) regard to the work of Construction of two classrooms (including supply and installation of sound system, smart board, projector etc) in School of Legal Studies at Manjeswaram Campus, Kannur University availing CSR fund from PFC. Noted and ratified.	PLD E
2025.026	Reporting the action of the Vice Chancellor sanctioning the renewal of agreement with Department of Posts, India for a period of two years with effect from 01.12.2024 and payment of Rs.2,00,000/-(Rupees Two Lakhs only) as permanent advance to the Post Master, Head Post Office, Kannur for collection and processing of all sorts of mails handled by the University, for ratification Noted and ratified.	PICO B
2025.027	Reporting the action of the Vice Chancellor in having ratified the action of the Head, School of Physical Education and Sports Sciences, inviting quotation for the purchase of sports equipment without prior permission from the University and permission granted to the Head for purchasing sports equipment from the	PICO A

	lowest quoted firm. Noted and ratified.	
2025.028	Considered the matter of re-joining of Dr.Vincent B Netto, Associate Professor, Dept. of Studies in English on 02.12.2024, after the completion of his deputation period as the Head of School of Languages, Sree Narayanaguru open University, Kollam on 30.11.2024. Noted and approved.	AD F
	DEFERRED ITEMS	
2025.029	Considered the draft Bye-Law for the functioning of Alumni Association in University Teaching Departments/Centres. (Deferred for detailed study by Syndicate Standing Committee on General Affairs, Office and Staff vide item no. 2024.1123) Resolved to amend the Bye-Law by incorporating 33 percentage women representation in the Executive Committee in clause 6.	SWC
2025.030	Department of Library and Information Science - Financial assistance of Rs.64,000/- for publishing an edited book. (Deferred for detailed study by the Syndicate Standing Committee on CRLP vide item no. 2024.1161). Resolved to entrust the Vice-Chancellor to take appropriate decision.	IQAC
2025.031	Considered the reports including that of the technical report submitted with respect to conduct of examinations /new method in evaluations by the members of the committee which visited Calicut university and further course of action in the reports suggested. (Deferred for detailed study by Syndicate Standing Committee on Examinations and Discipline vide item no. 2024.1166) Approved the suggestions in the report.	EG I
2025.032	Considered the proposal to fix the working hours of non-teaching staff in the University Head Quarters and other offices and to publish the office timings, lunch break & Public Holidays in the University website and Notice Board. (Deferred for detailed study by Syndicate Standing Committee on General Affairs, Office and Staff vide item no. 2024.1186) Approved. Resolved to declare the fourth Saturday as holiday for the Administrative office in University teaching departments and centres in all campuses, Campus Administrative Offices and DPE. Also resolved to align the working hours of the administrative office and campus office in the University teaching departments and centres with the respective departments'/centre's timings.	AD A

	OTHER ITEMS	
2025.033	Considered Signing of Memorandum of Understanding (MoU) between Kannur University and the Kerala Management Association, Kochi. Approved.	IQAC
2025.034	Conducting of Environmental, Green and Energy audits of Kannur University and signing of Memorandum of Understanding with the Tropical Institute of Ecological Sciences (TIES), Kottayam for the Purpose. Approved.	IQAC
2025.035	Considered Signing of Memorandum of Understanding (MoU) between Kannur University and Entrepreneurship Development Institute of India (EDII), Ahmadabad. Approved.	IQAC
2025.036	Considered the matter of Re-arrangement of seats of B.Ed, Optional subjects, (without exceeding the total intake of 50), at Kannur Salafi B.Ed. College, Koodali, for the academic year 2024-25. Approved with requisite fee.	ACAD A
2025.037	Considered the matter of Re-arrangement of B.Ed. seats (optional Subjects), without exceeding the total intake of 50 seats at S.U.M College of Teacher Education, Mamba, for the academic year 2024-25 Approved with requisite fee.	ACAD A
2025.038	Considered granting permission to the student who has been offered an internship opportunity at IIST, as well as allowing him to attend the tenth semester P.G. examination despite his attendance shortage. Permitted.	ACAD D
2025.039	Considered the implementation of the Government Order No. 751/2024/HEDN dated 28.06.2024 in connection with the approval of staff profile in Self-financing Colleges Resolved to entrust the Vice-Chancellor to take appropriate decision. Further resolved to entrust the Self Financing Monitoring Committee to study the matter in detail.	ACAD A
2025.040	Considered the matter of inviting Applications for marginal increase of seats from Affiliated Colleges for the UG & PG programmes, for the academic year 2025-2026. Approved.	ACAD A
2025.041	Considered the report of the inspection Commission in connection with starting a new Law College during the academic year 2025-26, namely 'College of Advanced Legal Studies' under IHRD, presently at the temporary building of Morazha Government	ACAD A

	Higher Secondary School Approved.	
2025.042	Considered the matter of granting condonation to Miss. Raniya Jamaluddeen in her third Semester Examination, November 2024, for the third time in her Course period. Approved with a fine of Rs.2000/- (Rupees two thousand only).	ACAD D
2025.043	Considered the request of the Principal, P.N Panicker Souhruda Ayurveda Medical College, Parakalai with respect to the conduct of III Professional BAMS Degree Supplementary Examination for 2008 & 2009 batch students along with the Remarks of the Registrar, KUHS Resolved to conduct the exam. Further resolved to entrust the Controller of Examinations to submit a draft proposal in this regard including financial aspects.	ACAD C
2025.044	Considered the request dated 01.11.2024 from the Director, IHRD, Trivandrum, to include two IHRD Faculties in the Board of Studies in Electronics. Resolved not to consider.	ACAD C
2025.045	Considered the remarks of the Convenor, FYIMP Curriculum & Fee Committee on levying 'Lab Fee' (@ ₹795/ Semester), instead of Computer Connectivity Fee from the FYIMP students & the opinions of the HoDs in this regard. Approved.	SWC
2025.046	Considered the matter of appointing a Computer Assistant for three months on contract basis having knowledge in Graphic Designing, for Social Media Advertisement regarding Admission and related works. Resolved to approve the proposal after finalizing the terms and conditions, including pay. Further resolved to change the proposed post of Computer Assistant to Junior Programmer.	SWC
2025.047	Considered the matter of refund of amount wrongly paid by the students & parents out of ignorance in connection with Admission/Registration Deferred for detailed study by the SC on Finance and General Affairs, Office & Staff.	SWC
2025.048	Considered the matter of implementing K REAP or other Software for the candidates enrolled in the School of Lifelong Learning for Three Year UG Private Registration Programme (FYUGP Pattern) with effect from 2024 admission Resolved to implement K REAP for three year UG Private Registration Programme (FYUGP Pattern) w.e.f 2024 admission and also to meet the expenditure from admission	SWC

	registration fee already collected (own fund), if required.	
2025.049	Considered the report of the hearing conducted by Standing Committee on Course in Affiliated Colleges, as resolved by the meeting of the Syndicate held on 30.09.2024 Noted. Further resolved to send a warning letter to the Principal, N.A.M College, Kallikandy.	SWC
2025.050	Considered the recommendations of the meeting held on 23.12.2024 in connection with the purchase of books for Dr.Hermann Gundert Central Library for 2024-25 limiting the expenditure to Rs.10,00,000/- (Rupees Ten lakh only) Resolved to approve by limiting the amount to Rs. 10,00,000/- (Rupees Ten lakh only) and also to meet the expenditure from own fund.	PICO B
2025.051	Considered the recommendations of the Purchase Committee vide item no. 2024.042 dated 29.10.2024 to purchase 10 KVA UPS with Battery at server room of Thavakkara campus at an estimated cost of Rs.3,53,600/- fixing as priority (P1) Approved.	PICO B
2025.052	Considered permission for subscribing “Mathscinet”, online publication of the American Mathematical Society at the Central Library and payment of Rs.1,02,176/- (Rupees One Lakhs Two Thousand One Hundred and Seventy-Six Only) to Globe Publication Pvt. Ltd. New Delhi, towards the subscription charges. Approved. Further resolved to authorise the Standing Committee on CRLP to study the utilisation statistics of e-resources.	PICO B
2025.053	Considered the matter of approving the proforma invoice from the SIDCO, Kannur and issuing purchase order to the firm for the supply of furniture for the Department of Physics with a total cost of Rs. 2,09,644/- (Rupees Two lakh nine thousand six hundred and forty four only). Approved.	PICO A
2025.054	Considered the matter of sanctioning payment of Rs.2,75,849/- (Rupees Two Lakh Seventy Five Thousand Eight Hundred & Forty Nine Only) to M/s Govt. wood workshop (Kerala SIDCO), Calicut towards the cost of furniture purchased for the use of ladies hostel at Nileshwaram Campus'. Approved.	PICO A
2025.055	To consider the matter of sanctioning payment of Rs.1,21,095/- (Rupees one lakh twenty-one thousand and ninety-five only) to various firms towards the cost of chemicals /glass wares purchased for the use of School of Chemical Sciences, Swami Anandatheertha Campus, Payyannur. Approved.	PICO A

2025.056	Considered the matter of the purchase of 10nos Desktop Medium End Windows Home (intel Core i3 Processor) with an anticipated amount of Rs.4,00,000/- and Air Conditioner (2 Nos.), 2 Ton Split inverter AC for Rs.1,00,000/- for the use of MMTTC (former HRDC) as per the specification submitted by the IT Director, by meeting the expenditure from the own fund of MMTTC. Approved.	PICO A
2025.057	Considered the matter of sanctioning payment of Rs.19,69,126/- (Nineteen lakh sixty nine thousand one hundred and twenty six only) to M/s SIDCO Sales Emporium, Kannur towards the cost of furniture purchased for newly started Five Year integrated Masters Programmes at various departments. Approved.	PICO A
2025.058	Considered the matter of sanctioning the payment of Rs.3,20,201/- (Rupees Three lakh twenty thousand two hundred and one only) to various firms towards the cost of chemicals, glass wares and lab wares purchased for the Department of Biotechnology & Microbiology by ratifying the action of the Head of the Department having purchased items from the firms not included in the rate contract approved by the University. Approved.	PICO A
2025.059	Considered the verification and approval of the Annual report of the University for the year 2023. Approved.	PLD B
2025.060	Considered the matter of granting second extension of six months from 01.12.2024. to 31.05.2025 to Sreedev P, Research scholar in Chemistry, for the submission of Ph,D. final thesis. Approved with requisite fee.	RDC-A
2025.061	Considered the matter of granting second extension of six months from 01.12.2024 to 31.05.2025 to Ramesan C.K.V, Part Time research scholar in Microbiology under the guidance of Prof (Dr.) K. Sreejith, for submission of his Ph.D, Final Thesis. Approved with requisite fee.	RDC-A
2025.062	Considered the matter of condonation of shortage of attendance of 184 days occurred during the period from 2018 to 2024 in respect of Sreeranjini K P, Part Time Research Scholar in Education, under the Supervision of Dr Bindhu C M. Approved with requisite fee.	RDC-A
2025.063	Considered the matter of condonation of shortage of attendance during the years from 2020 to 2023 in respect of Divya Krishna, Part Time Research Scholar in English, under the Supervision of Dr. Francis O S. Approved with requisite fee.	RDC-A

2025.064	Considered the matter of condonation of shortage of attendance of 296 days occurred during the year 2022,2023 and 2024 in respect of Smt. Anusha E, Full Time Research Scholar in Malayalam, under the Supervision of Dr. Rajasree R. Approved with requisite fee.	RDC-A
2025.065	Considered the matter of condonation of shortage of attendance for 22 days during the periods February 2020 and November 2021 in respect of Sharika T, Full time research scholar in Chemistry. Approved with requisite fee.	RDC-A
2025.066	Considered the matter of fixing the amount of fee to be levied for the mercy chance granted to Udayakumar B., Full Time Research Scholar in English under the guidance of Dr. C Kannan and the last date for submission of his Ph.D. final thesis, which were not resolved by the Syndicate in its meeting held on 29.11.2024 vide item No. 2024.1018. Resolved to fix the fee as Rs.1,10,000/- (Rupees One lakh ten thousand only) and the last date to submit his Ph.D. final thesis by 31/08/2025.	RDC-A
2025.067	Considered the minutes of the Academic Council held on 21.12.2024 on item No.II (13) on the matter of granting extension of six months from 01.07.2022 to 31.12.2022 on the basis of UO No. RD-C/C1/1245/2020 dated 04.06.2022 to Varsha K, Natasha Jayapal, Namitha Narayanan, Roshni N & Navaneetha S, Full Time research scholars in Life Science. Approved with requisite fee.	RDC-A
2025.068	Considered the matter of granting second extension of six months for the research period to Binoy Joseph, Research Scholar in Mathematics for the submission of his Ph.D final thesis. Approved with requisite fee.	RDC-C
2025.069	Considered the matter of condonation of shortage of attendance in r/o Ashokan V M, Research Scholar in Philosophy who has submitted his Ph.d. final thesis. Approved with requisite fee.	RDC A
2025.070	Considered the matter of cancellation of PhD Registration in respect of Lijesh Kumar P, Full-time Research Scholar in Physical Education under the guidance of Dr. Anil R with School of Physical Education and Sports Sciences, Kannur University, Mangattuparamba Campus, as the research centre. Approved with requisite fee.	RDC-A
2025.071	Considered the matter of granting second extension of six months from 01.12.2024 to 31.05.2025 to Fazil Ashar N V, Part Time research scholar in Physical Education, for submission of his Ph.D. Final Thesis Approved with requisite fee.	RDC-A

2025.072	Considered the matter of condonation of shortage of attendance of 161 days occurred during period from 2018 to 2023 in respect of Anjali K Nair, Part Time Research Scholar in English, under the Supervision of Dr. Lasitha B. Approved with requisite fee.	RDC-A
2025.073	Considered the matter of granting second extension of six months from 05.12.2024 to 04.06.2025 to Shukkoor Illath, Part Time research scholar in physical Education, for submission of his Ph.D. Final Thesis. Approved with requisite fee.	RDC-A
2025.074	Considered the matter of condonation of shortage of attendance for 17.5 days during the years 2020, 2021 and 2022 in respect of Muhammad Niyas K V, Part time research scholar in Chemistry. Approved with requisite fee.	RDC-A
2025.075	Considered the request of Dr. Rema.M, Phd degree holder in Statistics for correction of date of her thesis submission in the Thesis submission certificate already issued to her Resolved to entrust Syndicate Sub Committee on CRLP to study the matter in detail and report to next Syndicate.	RDC-B
2025.076	Considered the matter of granting second extension of six months from 01.01.2025 to 30.06.2025 to Ranjusha M K, Research Scholar in Chemistry for the submission of his Ph.D. final thesis. Approved with requisite fee.	RDC-A
2025.077	Considered the matter of granting second extension of six months from 01.12.2024 to 31.05.2025 to Muhammed Sayeed T, Research Scholar in Chemistry for the submission of his Ph.D. final thesis. Approved with requisite fee.	RDC-A
2025.078	Considered the recommendations of the meeting of the committee constituted to examine the matter of exempting the visually impaired students of Teacher Education Centers under Kannur University from remitting Special Fee, Tuition Fee and Examination Fee and to frame appropriate norms held on 21.11.2024. Approved.	DSS
2025.079	Considered the matter of approving, sanctioning, reimbursing an amount of Rs.61,000/- (Rupees Sixty-One Thousand only) as Financial Assistance to the student beneficiaries of Earn While You Learn scheme and meeting the said expenditure from the Head of Account "PART II-PLAN 428-280 Teaching Assistant ship/Earn While You Learn Scheme" of Current Year's Budget Estimates Approved.	DSS

2025.080	Considered Refund of Rs.8,27,514/-(Rupees Eight Lakh Twenty Seven Thousand Five Hundred and Fourteen only), to the 61 Colleges/Campuses, in connection with the premium amount collected from the Affiliated Colleges/Campuses towards the Group Personal Accident Policy (GPA) Approved.	DSS
2025.081	Considered the matter of fixing Criteria/ issue orders, regarding the rate of Remuneration/Honorarium (Maximum amount to Person, Group wise, Session or Hour wise) for the programmes like Seminars/Workshops to be conducted by Kannur University Union. Deferred for detailed study by the Standing Committee on Student Welfare, and Finance.	DSS
2025.082	Considered the matter regarding the payment of legal charges to Adv. I.V. Pramod, Standing Counsel of the University, for W.P.(C)No. 26918/2022 and W.A. No.27/2023, filed before the Hon'ble High Court of Kerala in connection with the recruitment to the post of Associate Professor in the Department of Malayalam vide University Notification dated 22.09.2021. Approved.	AD B
2025.083	Considered Enquiry committee report regarding the availability of 1st Semester FYUGP examination result in the portal of Principals before the official publication of result. Approved. Further resolved to constitute a Committee to conduct enquiry with the following members: 1. IT Expert 2. Retired Police officer not below the rank of DYSP 3. Vice-Chancellor's nominee	AD A
2025.084	Considered the recommendations of University Promotion Committee held on 17.01.2025- select list of employees eligible for promotion to the post of Assistant Registrar and Section Officer. Resolved to refer the matter in detail to the Government.	AD A
2025.085	Considered the proposal for amendment of Kannur University First Statute 1998, setting the upper Age Limit for the direct recruitment of Assistant professor as 50 years in Private Arts and Science Colleges, Arabic Colleges and private Training Colleges Approved.	AD H
2025.086	Considered the matter of granting non-compounded advance increments to Dr.Ambeesh Mon S, Former Assistant professor, Department of Management Studies of the University. Approved.	AD F

2025.087	Considered advertisement charges towards Re-Notification/ Notification of teaching posts dated 19.10.2024, expenses incurred amounting to Rs.2,00,379/- (Rupees Two lakh Three Hundred and Seventy Nine only). Approved.	AD F
2025.088	Considered the creation of posts along with the minutes of the meeting of the Course Directors, KUTEC, Dharmasala, Mananthavady with the Registrar on 27.09.2024 and the financial viability report Deferred for detailed study by Standing Committees on General Affairs & Staff and Finance.	AD G
2025.089	Considered the work load submitted by HOD, Department of Hindi for sanctioning additional one post for AEC in Hindi. Resolved to appoint guest faculty.	AD G
2025.090	Considered the work load submitted by HOD, Department of Malayalam for sanctioning additional post for AEC in Malayalam. Resolved to appoint guest faculty.	AD G
2025.091	Considered the work load submitted by HOD, Department of Mathematical Sciences for sanctioning one additional post. Resolved to appoint guest faculty.	AD G
2025.092	Considered the salary payment to Shri Jishnu K, Assistant Professor in political Science on Hourly wage basis at School of Legal Studies, Palayad, for additional substitute hours. Sanctioned.	AD G
2025.093	Considered an amount of Rs.6,09,765/- (Six Lakh Nine Thousand Seven Hundred and sixty-Five only) to C-Dit, Trivandrum (centre for Development of Imaging Technology, Trivandrum) towards the printing charges of 79500 Nos of Legal-Size Security Mark list. Approved.	EG III
2025.094	Considered the matter of inviting tenders from this year onwards for the disposal of old valued answer scripts, waste papers etc dumped in the Examination store and at various sections of the Examination Branch. Resolved to comply with the Government orders.	EG III
2025.095	Considered the minutes of the hearing conducted by the Standing Committee of the Syndicate on Examinations and Discipline with the Principals of Colleges with low percentage of attendance of Teachers in the V Semester Nov' 2023 Valuation Camp. Approved.	EX CII
2025.096	Considered sanctioning of an amount of Rs 3,47,441/- (Three Lakh Forty Seven Thousand Four Hundred and Forty One only) inclusive of GST to C Apt, Kozhikode (Kerala State Centre for	EG III

	Advanced Printing And Training, Kozhikode) towards the printing charges of various forms and registers. Approved.	
2025.097	Considered the matter of framing guidelines for correction of ESE Marks in the FYUGP Odd semester Examinations and action/fine to be imposed upon the examiners concerned for the lapse. Deferred for detailed study by the Standing Committees on Examination & Discipline, Finance and Staff in Affiliated colleges. Further resolved to entrust the Controller of Examinations to prepare a detailed report within two weeks.	EUG II
2025.098	Considered the matter of levying fees for consolidated/Revised consolidated mark list for Professional Programmes in respect of existing professional courses/programmes and that of disaffiliated courses/ Programmes. Deferred for detailed study by the Standing Committees on Examination & Discipline and Finance.	EG I
2025.099	Considered the disbursement of special allowance to the 19 university employees who have attended duty as Camp Officers/Computer Operators in the valuation camps of various examinations held at various centres and sanction Rs.1,49,800/- (Rupees One Lakh Forty Nine Thousand and Eight Hundred only). Approved.	EG I
2025.100	Considered the matter of approving the expenditure of an amount of Rs.1,05,420/-(Rupees One Lakh Five Thousand Four Hundred and Twenty only) incurred for the conduct of various University Examinations and the reimbursement of the same to the respective Principals/Chief Superintendents as no advance was sanctioned. Approved.	EAC I
2025.101	Considered the matter of mistake happened in the question paper of 'Advanced Econometrics' course of III semester M.A. Economics, M.A. Applied Economics /M.A. Development Economics Degree (C.B.C.S.S.-O.B.E.-2023 Regular) October 2024 Examinations held on 02.12.2024 at affiliated colleges. Resolved to entrust the Controller of Examinations to submit a detailed report on the matter within two weeks.	EX C I
2025.102	Considered the matter of approval of the expenditure for an amount of Rs.8,82,635/-(Rupees Eight Lakh Eighty-Two Thousand Six Hundred and Thirty Five only) incurred by the Principals/Chief Superintendents of various colleges for conducting UG/PG Semester Examinations and the reimbursement of the amount to the respective Principals/Chief Superintendents. Approved.	EAC I

2025.103	Considered the matter of approving the expenditure of an amount of Rs.11,19,800/- (Eleven Lakh Nineteen Thousand and Eight Hundred only) incurred for the conduct of various UG/PG semester Examinations, and to reimbursing the amount to the Principals of the concerned colleges. Approved.	EAC I
2025.104	Considered the matter of sanctioning an advance amount of Rs.1,65,100/- (Rupees One Lakh Sixty five Thousand and One Hundred only) to the principals/Chief superintendents towards the expenditure for the conduct of Second year B.A/B.Sc/B.Com/B.B.A./B.C.A./B.A. Afsal-Ul-Ulama Degree (S.D.E- 2011 to 2019 Admissions – Supplementary/Mercy Chance) Examinations, April 2024. Approved.	EAC I
2025.105	Considered the matter of payment of remuneration to the teachers of self financing/unaided Colleges attending FYUGP Odd semester valuation at the colleges. Resolved to convene a meeting of representatives of organizations and Self Financing Colleges Monitoring Committee in the presence of the Vice-Chancellor to discuss the matter.	EX C II
2025.106	Considered the matter of fixing the remuneration for Field work – Record evaluation and viva-voce examination w.e.f 2023 Admission of MSW Programmes Approved.	EXC II
2025.107	Considered the matter of fixing the remuneration for Practical Examination w.e.f. 2023 Admission of MA Economics/ Development Economics/Applied Economics Programmes. Approved. Further resolved to fix the remuneration at par with the other P.G. programmes.	EXC II
2025.108	Considered the recommendation of the Standing committee of the Syndicate on Examination & Discipline on Fixing of Special fee for the conduct of supplementary Examinations as per clause 11.3 of the regulations for university Departments/ Schools implemented w.ef.2023 Admission Approved.	EP IV
2025.109	Considered approval of the expenditure for an amount of Rs.5,09,053/- (Five Lakh Nine Thousand and Fifty Three only) incurred by the Principals/Chief Superintendents towards the conduct of various University Examinations and to consider the reimbursement of an amount of Rs.39,823/- (Rupees Thirty Nine Thousand Eight Hundred and Twenty Three only) to the respective Principals/chief Superintendents after settling an amount of	EAC I

	Rs.4,80,100/-(Rupees Four Lakh Eighty Thousand and Hundred only) already advanced. Approved.	
2025.110	Considered the report of the committee constituted by the Syndicate to examine the matter and furnish reply to the Principal Secretary, Higher Education (K) Department, regarding the details of the responsible person in charge of the second-semester M.Phil answer scripts of Smt. Chitra Gangadharan, a student from the M.Phil (English) 2005-06 Batch, which were irrecoverably lost, and the actions taken or initiated against those responsible. Approved the report.	EP IV
2025.111	Considered the matter of approval of expenditure of Rs.23,10,807/- (Rupees Twenty-Three lakh ten thousand eight hundred and seven only), towards the conduct of coaching camps of 23 events and participation of University teams in 25 events and partial settlement of imprest amount sanctioned in connection with the inter University Tournaments during the year 2023-24 Approved.	DPE
2025.112	Considered the enquiry report submitted by the Registrar after hearing Smt.Reena.K, Section Officer and Smt.Bhavana.P, Assistant Senior Grade on 19.11.2024, 'regarding the admission granted to Ayshabee P, who did not pass Afzal Ul Ulama preliminary course, for B.A Afzal-Ul-Ulama private registration programme Approved the report.	SLL
2025.113	A. Considered the minutes of the meeting of the standing committee of the syndicate on School of Lifelong Learning held on 17.01.2025 B. Reporting the action of the Vice-Chancellor in having approved and implemented the recommendation of the standing committee of the syndicate on the school of Lifelong Learning (SLL) vide item no.1 of the above minutes. Approved.	SLL
2025.114	Considered the matter of additional allocation of Rs.14,00,000/- (Rupees Fourteen Lakh only) to Part I Non Plan MH-1- General Administration 301-080-Purchase of Vehicles in the Budget Estimates 2024-25 Approved.	FIN B
2025.115	Considered the matter of additional allocation of fund to various salary heads in the Budget Estimates 2024-25 Approved.	FIN B

2025.116	Considered the matter of shifting to Double entry system of accounting. Approved.	FIN A
2025.117	Considered the matter of declaration of Probation of Dr. Joby K Jose in the post of Registrar. Approved Dr. Joby K. Jose abstained from the meeting while taking the decision.	AD A
2025.118	Considered the matter of giving financial support of Rs.1,50,000/- (One Lakh and Fifty Thousand only) for 'Cannovation 3.0', a start-up meet cum expo scheduled for 24th and 25th of February, 2025 at Thavakkara Campus. Approved.	IQAC
2025.119	Considered the matter of granting second extension of six months for the research period to Santhosh Kumar C.G., Research Scholar in Mathematics for the submission of his Ph.D final thesis. Approved with requisite fee.	RDC-C
2025.120	Considered the matter of condonation of shortage of attendance for 31 days during the years 2017 and 2020 in respect of Fairroosa K K, part time research scholar in Chemistry. Approved with requisite fee.	RDC-A
2025.121	Considered the matter of granting second extension of six months from 01.01.2025 to 30.06.2025 to Akhila Antony, Full Time research scholar in Malayalam under the guidance of Dr. Joseph K.J. with Department of Malayalam, Government Brennen College, Thalassery as the Research Centre, for submission of her Ph.D. Final Thesis Approved with requisite fee.	RDC-A
2025.122	Considered the matter of ratification of publication of results and award of Degrees. Approved. (Appendix III)	EG-I
2025.123	Considered the matter of sanctioning an advance amount of Rs.5,27,400/- (Rupees Five Lakh Twenty Seven Thousand and Four Hundred only) to the principals, Chief superintendents towards the expenditure for the conduct of Fifth Semester B.A. Economics/B.A. Malayalam/B.A. Afzal Ul Ulama/ B.A English/	EAC-I

	B.A. History/ B.A. Political Science/B.A. Kannada/BBA/B.Com/ Degree (Private Registration) Regular/ supplementary / improvement Examinations, November 2024. Approved.	
2025.124	Reporting the matter of extension of the term of appointment of Sri.Sanil Kumar A, Special officer (Land Acquisition). Approved.	AD B
2025.125	Reporting the Government clarification regarding the method of calculating backlog vacancies for the differently abled category in the appointment of teachers of single faculty colleges and to reassess and revise the backlog certificate of single faculty colleges in the light of Govt. clarification and to apply the Govt. clarification to revise the backlog vacancies of training colleges with limited number of appointments compared to other Aided Arts and Science colleges. Noted and approved.	AD-H
2025.126	Considered the proposal for amendment of Kannur University First Statutes 1998, setting the upper Age Limit for the direct recruitment of UGC Librarian as 50 years in Private Aided colleges Approved.	AD-H
2025.127	Considered the Placement/Promotion of 21 Assistant Professors to Academic Level 11, 12 & 13A in the pay scale of Rs.68,900 /- - Rs.2,05,500/-, Rs.79,800/- Rs.2,11,500/- & Rs.1,31,400/- - Rs.2,17,100/- under the CAS of UGC. Approved. Dr. Sajitha P.K. abstained from the meeting while taking the decision. (Appendix IV)	AD-H
2025.128	Considered the proposal for the approval of appointment of Sri. James Siby as Assistant Professor in the Department of Hindi at St. Pius X College, Rajapuram Resolved to reject since the backlog vacancies are not filled till date.	AD-H
2025.129	Considered the disbursing of salary to teachers on tenure basis of those who were not present in the institutions during rainy holidays declared by District Collector. Deferred for detailed study by Standing Committee on General Affairs and Staff.	AD-G
2025.130	Considered the enquiry report submitted by the enquiry committee constituted with regard to the registration and publication of the First Semester FYUGP Examination result without course	AD-A

	affiliation and to recommend necessary action. Approved.	
2025.131	Considered the request of the Principal, Sree Narayana College of Management Studies, Periya, Kasaragod to disaffiliate the B A English and M.com Programmes for the a.y.2025-26 Resolved to disaffiliate with requisite fee.	Acad A
2025.132	Considered the Report of the inspection dated 04.01.2025 conducted at MSS College of Arts & Science, Tharuvana, Wayanad to evaluate the arrangements made for shifting of College to a permanent building Approved.	Acad A
2025.133	Considered the request of the Principal, Bhuvaneswari Arts & Science College, Cheemeni, to disaffiliate BA English programme for the academic year 2025-26 Resolved to disaffiliate with requisite fee.	Acad A
2025.134	Considered the request of the Principal, Peoples Co-operative Arts & science College, Munnad, Kasaragod to disaffiliate B A Economics & BSc computer Science programmes for the academic year 2025-26 Resolved to disaffiliate with requisite fee.	Acad A
2025.135	Considered the request of the Principal, Taliparamba Arts & Science College, Kanhirangad, Taliparamba, Kannur to suspend B.Sc. Physics, B.Sc Chemistry, BSc Electronics programmes for the academic year 2025-26 Resolved to suspend with requisite fee.	Acad A
2025.136	Considered the Report of the inspection, conducted at Nusrathul Islam Arabic College, Kadavathur in connection with granting permanent affiliation of M A Arabic programme at the college Approved the report.	Acad A
2025.137	Considered the request of the Deputy Librarian (i/c) for the sanction of Rs.6,23,565/-as advance for the renewal of subscription/purchase of journals for Dr. Hermann Gundert Central Library (HGCL), Thavakkara, for the year 2025. Approved.	PICO-B
2025.138	Considered the matter of ratifying the delay in submitting the quotations related 'to the item Printing (in connection with conduct of Literature Fest), which were submitted after pre auditing by Kannur university Union 2022-23. Resolved to condone the delay in submitting the quotations.	DSS

2025.139	Considered the request for enhancing the Budget Allocation and subsequent re-appropriation of the Head of Accounts MH-23(b)-323-218 Lump sum Provision for Students welfare and cultural Activities and MH-23(b)-323-219 Inter University Youth Festival in connection with the conduct of University Union Arts Festival 2024-25 Approved the request to enhance the budget allocation.	DSS
2025.140	Considered the minutes of the Exam Monitoring Committee (EMC) held on 14-01-2025 at 10.30 a.m at Syndicate room. Approved.	o/o the CE
2025.141	Considered the recommendations of the Standing Committee of the Syndicate on Examinations and Discipline in the meeting held on 05.02.2025 regarding the alleged cases of malpractice reported against the students from various Examination Centres/ Valuation Camps. Approved.	EX- XI
2025.142	Considered the matter of fixing remuneration to the external experts for the second level scrutiny of question papers for UG/PG examinations from April 2025 session for which Question Bank is not implemented. Approved.	EXC-I
2025.143	Considered the matter of approving the expenditure of an amount of Rs.8,44,496/-(Eight Lakh Forty Four Thousand Four Hundred Ninety Six only) incurred for the conduct of various UG/PG semester Examinations, and to reimbursing the amount to the Principals of the concerned colleges. Approved.	EAC-I
2025.144	Considered the matter of allowing promotion of the eligible Part Time Sweepers to Full time Sweepers by omitting the erroneous age limit condition occurred in the amended Kannur University ordinance 1999 Approved. Further resolved to initiate steps to amend the age limit conditions of Sweepers prescribed in the Kannur University Ordinance 1999.	AD-C
2025.145	Considered the matter of Joining Time requested by Sri. Sunil Kumar S for joining in the post of Finance Officer Kannur University and offering clarification regarding the period of appointment of Finance Officer Kannur University Resolved to grant two months extension for joining.	AD-A

	Further resolved to give the following clarification regarding the period of appointment. The Finance Officer shall be a whole-time salaried officer of the University and shall be appointed for a period of four years from the date on which he enters upon his office or till he completes the age of fifty-six years, whichever is earlier and on such terms and conditions as may be prescribed by the Kannur University Statutes. He shall be on Probation for a period of one year in the first instance.	
2025.146	Considered the minutes of the meeting of the Board of Governors of PM-Usha held on 05-02-2025. Approved.	PLD C
2025.147	Considered the matter of approval of expenditure of Rs.12,52,646/- (Rupees Twelve Lakh Fifty Two Thousand Six Hundred and Forty Six Only) towards the conduct of coaching camps and participation of University teams in 15 events and to issue settlement orders of first advance amount sanctioned to DPE i/c in connection with the Inter-university Tournaments during the year 2022-23. Approved.	DPE
2025.148	Considered the matter of ratifying the action of Director of physical Education (i/c) in granting permission to Kannur University SOFTBALL (M&W), POWERLIFTING (MAW) & BADMINTON (M) teams to participate in Inter University Tournaments for 2023-24 before getting the approval for coaching camp, participation and estimate. Deferred to next Syndicate.	DPE
2025.149	Considered the matter of ratifying the action of the DPE (i/c) in spending more than the estimated amount for the participation of Kannur University Football (Men) and Tug of War (Mixed) teams and to approve the modified estimate amount in All India Inter University Tournaments during 2022-23. Deferred to next Syndicate.	DPE
2025.150	Considered the matter of inviting Expression of interest (EOI) from the reputed digital marketing agencies or firms based in Kerala for the Social Media promotion of the admission to various programmes at the Kannur University in the academic year 2025-26 Approved.	SWC
2025.151	Considered the action of the Head, Dept of Library & information Science in having granted admission to two	SWC

	students in the M.L.I.Sc. programme during the academic year 2024-25, who lacked the prescribed qualification. Deferred to next Syndicate.	
2025.152	Considered the Recommendations of the Directorate of Physical Education for the Sports Quota admissions to enhance the sports performance of Kannur University. Deferred to next Syndicate.	SWC
2025.153	Considered the matters such as conduct of online Entrance Exams, inviting EOI, Reservation of seats for candidates appeared the CUET etc regarding the Admission to various programmes at university Departments/centres for the academic year 2025-26 Approved.	SWC
2025.154	Considered the Recommendations of the Meeting held on 29/01/2025 to prepare the Draft Guidelines for the constitution of Admission Directorate Approved.	SWC
2025.155	Considered the matter of sanctioning the payment of Rs.1,40,962/- (Rupees One Lakh Forty Thousand Nine Hundred Sixty Two only) to M/s Akshaya Associates, Thalassery towards the cost of chemicals, glass wares and lab wares purchased for the Department of Zoology, Mananthavady campus. Approved.	PICO- A
2025.156	Considered the approval of the estimate and sanctioning of Rs.35,96,175/-(Rupees Thirty five lakh ninety six thousand one hundred and seventy five only) for purchasing furniture and other items for ladies hostels at Payyannur and Palayad campuses. Approved.	PICO- A
2025.157	Considered the repair of two Lifts - one 13 Nos passenger and one 10 Nos passenger installed at KUCL - Sanctioning Rs.8,45,990/- (excluding GST) towards the expenses for repair works - Entrust the work and issue of work order to OEM (TK Elevators India (P) Ltd)on the basis of letter from KSAD. Approved.	PLD-E
2025.158	Considered the release of Rs. 3,09,08,449/- (Rupees three crore nine lakh eight thousand four hundred and forty nine only) to the Executive Engineer, CPWD, Kannur towards six pending works assigned to CPWD for earliest completion. Approved.	PLD-C

2025.159	Considered placing the submission received from Special officer, Land Acquisition w.r.t. RR proceedings to realise Rs 31,00,766/- + interest + DNF issued by Tahsildar, Kannur on enhanced Lease rent from Rs Rs.331/- to Rs 1,45,631/- for 3.31 acres of land at Mananthvady Campus (including arrears from 2013-14 to 2023-24) –for issuing orders on the further action to be initiated. Resolved to address the government in this regard.	PLD-D
2025.160	Considered the allotment of the office of the PVC in the first floor of the Administration block of Thavakkara Campus and the space left by the SBI bank at the ground floor of Thavakkara Campus to set up office to expedite the works of PM USHA MERU scheme and also to grant permission for the purchase of office furniture and ICT equipments. Approved.	PID C
2025.161	Considered the approval of appointment of 4 Assistant Professors in various subjects at Sree Narayana College, Kannur Approved. (Appendix V)	AD-H
2025.162	Considered waiving off correction charges and fine during the Second Semester FYIMP/FYUGP Registration/examination in K-REAP. Approved.	EG-I
2025.163	Considered the Report submitted by the Committee constituted for proposing new 5yr/4yr programmes at the Teaching Departments, including ITEP at the School of Pedagogical Sciences and centres of the University for the year 2025-26. Approved.	ACAD-D
2025.164	Considered the Report of the Inspection Commission in connection with starting a New Arts & Science College under the Kuthuparamba Educational Co-operative Society during the academic year 2025-26 Resolved to intimate the Educational Agency to submit a declaration ensuring a more spacious and sufficient building for running the courses.	ACAD-A
2025.165	Considered the proposal submitted by the Department of Sports Medicine and Sports Sciences at Saveetha Deemed University (Saveetha Medical College & Hospitals, Chennai) for signing a	IQAC

	Memorandum of Understanding (MoU) with our university for academic and research collaborations in the following areas. • Medical Assessments • Pre-Participation Evaluations • Performance Enhancement Training • Cardiopulmonary Exercise Testing • Rehabilitation Services • Orthobiologics • Biomechanics Assessments • On-Field Support Approved in principle and to proceed after fulfilling the formalities of signing MoU.	
2025.166	The Syndicate appreciated the Director of the Admission Directorate, Deputy Registrar (Academic), Assistant Registrar (Academic), and the staff of the Single Window Cell for their timely efforts in uploading the details of Kannur University on the portal of National Testing Agency for facilitating the conduct of the Centralized University Entrance Test (CUET) 2025 for admission to various programs at University Departments/ Centres for the academic year 2025–26.	
2025.167	The above minutes are read and confirmed.	

Sd/-
VICE-CHANCELLOR