



KANNUR UNIVERSITY
കണ്ണൂർ സർവകലാശാല

(Abstract)

Kannur University - Four Year Undergraduate Programme -2024- Standard Operating Procedure (SOP) for Accelerated Degree Programme (ADP) under FYUGP (N-1) Semesters- Implemented w.e.f 2024 admission onwards- Orders issued.

ACADEMIC C SECTION

ACAD/ACAD C1/20003/2024

Dated: 13.04.2026

- Read:-1. U. O No. FYUG PSC/FYSC- U5074 I 2024 dared 18.04.2024
2. U. O No . FYUGPSC/FYSC-I / 5074/2024 dated 06.08.2024
3. U.O. No. ACAD/ACAD C1/21507/2024 dated 20.12.2024
4. U.O. No. ACAD/ACAD C1/ 20003 /2024 dated 15.04.2025
5. U.O. No. ACAD/ACAD C1/20003/2024 (I) dated 15.04.2025
6. U.O. No. ACAD/ACAD C1/20003 / 2024 dated 28.05.2025
7. U.O. No. ACAD/ACAD C1/20003/2024 dated 27.12.2025
8. U.O. No. ACAD/ACAD C1/20003/2024 (PART VIII) dated 30.03.2026
9. SOP for Accelerated Degree Programme under FYUGP (N-1 semesters), submitted by Higher Education Department dated 02.06.2025
10. Orders of Vice Chancellor in the file of even No. dated 04.06.2025

ORDER

The Regulations of the Kannur University Four Year Undergraduate Programme (KU-FYUGP Regulations, 2024) for affiliated colleges were implemented with effect from the 2024 admission, vide paper read as (1) above, and certain modifications were subsequently effected to the same vide papers read as (2), (3), (4), (5), (6), (7), and (8).

The Higher Education Department, vide paper read as (9) above, submitted the brochure regarding the Standard Operating Procedure (SOP) for the Accelerated Degree Programme under FYUGP (N-1 semesters) w.e.f 2024 admission, for further necessary action in this regard.

The Vice-Chancellor, after considering the matter in detail , and in exercise of the powers conferred under Section 11(1), Chapter III of the Kannur University Act, 1996, and all other enabling provisions read together, approved the Standard Operating Procedure (SOP) for the Accelerated Degree Programme under FYUGP (N-1 semesters) w.e.f 2024 admission, and accorded sanction to implement the same with effect from the 2024 admission, subject to ratification by the Academic Council.

The FYUGP- Standard Operating Procedure (SOP) for the Accelerated Degree Programme under FYUGP (N-1 semesters) w.e.f 2024 admission is appended herewith and uploaded on the University website.

Orders are issued accordingly.



Sd/-

Prof. (Dr.) Joby K Jose
Registrar

To: 1. Th Principals of all affiliated colleges offering FYUGP
2. The Examination branch (Through PA TO CE)
3. The convenor, FYUGP implementation and monitoring Committee

Copy To: 1. PS to VC, PA to R, PA to CE
2. JR II (Exam), AR VII (exam)
3.IT Cell (to publish in the website)
5. Computer Programmer
6. SF/DF/FC

Forwarded / By Order

SECTION OFFICER



Standard Operating Procedure (SOP) for Accelerated Degree Programme (ADP) under FYUGP (N-1 semesters)

1. Purpose

To enable meritorious and high-performing students to complete their undergraduate degree programme in less than the standard duration (N semesters) through an Accelerated Degree Programme (ADP), as per FYUGP guidelines.

2. Definitions

- » **Standard Duration (N):** Normal period for completion of a degree.
- » **Accelerated Degree Programme (ADP):** Programme completed in (N-1) semesters.
- » **Extended Degree Programme (EDP):** Programme completed in up to (N+2) semesters.
- » **ADP Committee:** A panel formed by the HEI to evaluate and approve ADP applications.

3. Eligibility

- » Students must apply **at the end of 2nd semester** only.
- » Must demonstrate **strong academic performance**, typically with:
 - » High SGPA/CGPA with more than 85% marks in each semester
 - » Completion of minimum required credits as per FYUGP progression norms.
 - » Proven ability to handle additional academic load.

4. Application Procedure

- » **Notification:** The college/university shall notify students about ADP application window at the end of the 2nd semesters.
- » **Application Submission:** Interested students shall submit:
 - Application form.
 - » Academic transcript (1st & 2nd semester).
 - » Statement of Purpose.
- » **Scrutiny by ADP Committee:**
 - » Evaluation of credit completion potential.
 - » Assessment of learning capabilities.
- » **Result Notification:** Selected candidates will be informed and must provide written consent.

5. ADP Committee Composition

- » Principal Chairperson
- » Head of the Department (Convenor)



- » Faculty Advisors
- » FYUGP Co Ordinator
- » IQAC Co ordinator

6. Exit Clause

- » Students under ADP may be shifted back to standard duration on:
- » Failing to meet academic expectations.
- » Voluntary withdrawal (with valid reasons).

7. Curriculum Design

- » Students opting for the Accelerated Degree Program must have completed **42 credits in the first two semesters.**
- » They must complete **91 credits in the next three semesters**, averaging **30 credits per semester** from Semester 3 onward.
- » **Fast track students will need to earn 8 additional credits** beyond the normal load.

8. Modes of Earning Extra Credits

Fast track students can earn the additional **8 credits** through the following **two options**:

Option 1: **Online University Classes (University Facilitated)**

- » If adequate faculty is not available at the college:
- » The **University**, with the help of BOS, will organize **online classes** for the fast-track courses.
- » Interested faculty members from across colleges may **volunteer** to teach these papers.

College Responsibilities:

- » Assign a **course mentor** for each enrolled student.
- » Conduct **continuous internal evaluation (CIE)** including assignments, tests, and project work.
- » Submit internal marks to the university.

Credit-linked vocational or professional courses offered by empanelled skilling agencies through CSDCCP centres in colleges with the approval of the universities can also be utilized by students to earn additional credits. These courses, aligned with the accelerated degree programmes, enable learners to enhance employability and academic progress simultaneously, fostering a blend of skills and formal education.

Option 2: **SWAYAM Courses (MOOC Based)**

- » The University will **identify and approve SWAYAM courses** (UGC offered) that align with the program outcomes.
- » Students may **enroll in these SWAYAM courses** to fulfill part or all of the 8 extra credits.



University will:

- » Monitor student registration and participation.
- » Conduct the end-semester examination for SWAYAM courses as per UGC's SOP for Credit Transfer.
- » Award credit based on performance and verification of SWAYAM-provided certificates.

9. Approval and Notification Process

- » BOS must submit the list of:
 - » Advanced papers
 - » Online courses to be conducted (Option 2).
 - » Recommended SWAYAM courses (Option 3).
- » University shall **approve and notify** these courses before the start of each semester.

SOP for offering online courses

Annexure 1

1.1 Regulatory Amendments

- » University must amend relevant academic regulations via statutory bodies to allow **credit transfer** in each semester through SWAYAM courses.
- » Adoption must align with **UGC Credit Framework for Online Learning (SWAYAM), 2021**.

1.2 Affiliating College Notification

- » University shall officially inform all affiliated colleges regarding the implementation of SWAYAM for credit transfer and accelerated learning pathways.

1.3 SWAYAM Advisory Committee

- » A **SWAYAM Advisory Committee (SAC)** shall be constituted, chaired by the **Vice-Chancellor** or nominee.
- » Responsible for identifying courses, monitoring implementation, and resolving related issues.

1.4 Nodal Officer Appointment

- » A senior faculty member shall be designated as the **SWAYAM Nodal Officer**, who also acts as **Coordinator of the SAC** and main liaison with the SWAYAM platform.

2. Course Identification and Announcement

2.1 Semester Planning

- » By 1st June (for July semester) and 1st November (for January semester), the Nodal Officer shall share course options with the SAC.



2.2 Course Selection

- » SAC to identify suitable SWAYAM courses for ADP students based on curriculum requirements.
- » List to be published on **University Website, Notice Boards, and Social Media.**

2.3 Departmental Integration

- » Each **Board of Studies (BoS)** shall incorporate a SWAYAM course basket in their syllabus every semester.
- » Students opting for fast-track mode may be advised to choose additional courses from this basket.

3. Faculty Roles and Student Support

3.1 SWAYAM Mentors

- » Chairperson, SAC shall nominate faculty as **SWAYAM Mentors** at department/college level.
- » Mentors must review course content and requirements in advance.

3.2 Orientation and Sensitization

- » Nodal Officer to organize orientation programs every **January and July** to raise awareness among students and faculty about SWAYAM offerings and procedures.

3.3 Mentor Responsibilities

- » Facilitate student registration.
- » Ensure student participation in assignments, quizzes, and discussion forums.
- » Provide academic support and monitor engagement.

4. Registration and Technical Process

4.1 University Approval Upload

- » During registration on SWAYAM portal, Nodal Officer uploads University's official course adoption approval document.

4.2 Credential Issuance

- » UGC verifies the document and issues **login credentials** to the Nodal Officer to access student progress.

5. Evaluation and Examination

5.1 Assessment Criteria

- » Minimum **40% marks** required to pass a SWAYAM course:
- » **12/30** in internal assessments/quizzes
- » **28/70** in end-term examination

5.2 Internal Monitoring

- » Nodal Officer monitors student performance and eligibility for the end-term exam via the SWAYAM portal.



5.3 University Examination

- » University's Controller of Examination conducts end-term exam for SWAYAM courses using approved question papers.

5.4 Result Upload and Submission

- » Nodal Officer uploads marks (out of 70) for **end-term exams** to SWAYAM portal.
- » Total marks (out of 100) are submitted to CoE for inclusion in student transcripts.

5.5 Failed/Absent Students

- » Nodal Officer prepares a list of students who failed or missed the exam and coordinates supplementary exams in subsequent semesters.

6. Credit Mapping and Award

6.1 APAAR and ABC Integration

- » Marks must be mapped to each student's **APAAR ID** and reflected in their **Academic Bank of Credits (ABC)** account.

6.2 University Transcript

- » Final marks from SWAYAM (out of 100) shall be printed in the **University's Mark-sheet/Transcript**.

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